

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, APRIL 20, 2023 AT 2:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy Radabaugh, Chairman called the meeting to order at 2:00 PM. He asked everyone present to sign the attendance roster. Roy Radabaugh, Chairman; Mark Stewart, Treasurer; Jessica Baker, Office Staff; Megan Seagraves, Office Staff; Moore, Katrina Kratche, Mid Ohio Valley Regional Council; Mike Davis & Lisa Sibicky, Burgess & Niple and Roger Rawson.

Mr. Radabaugh made a motion to approve the Minutes of the January, 2023 Regular Board Meeting. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Cothorn signed the Minutes.

Mr. Roger Rawson had no new information.

Lisa Sibicky spoke about the 600 foot extension with Elizabeth. This extension will be Mineral Wells PSD responsibility. Elizabeth is asking to purchase water from MWPSD to serve 14 customers. Mineral Wells PSD would be responsible for the meter. The rates would be the same as Claywood which will be going up 4 ½%. Mr. Radabaugh would like something in writing explaining the sale of water to Elizabeth. He would also like to take into consideration the increase on the electric bill.

Katrina Kratche announced we received an award for \$1.6 million dollars from WDA Economic Enhancement Grant. Luke Peters also said that funding would be released once additional funding is in place.

Mike Davis is working on the ParMar extension for the upcoming lift station.

Todd, Mike and Lisa met with Hino to discuss the showroom on Frontage Road. Mike and Lisa are reviewing the blueprints and we may need another lift station installed. Mr. Anderson said that Boice is requesting additional items for the Windy tank project. Two more easements still need completed.

Katrina Kratche spoke about Drawdown #27 in the amount of \$58,235.76. This total includes payment for the Sewer Project and payment for the appraisal services.

Mark Stewart made a motion to approve Drawdown #27. Mr. Cothorn seconded the motion and it passed unanimously.

Luke Peters informed us the Sewer Project will be increasing by \$1 million dollars. The District may need to increase our loan size.

Mr. Cothorn made a motion to approve the Bond Council Agreement. Mr. Stewart seconded the motion and it passed unanimously.

Mr. Stewart made a motion to approve items 6, 7 & 8. Mr. Cothorn seconded the motion and in passed unanimously.

General Manager- Todd Anderson- they discussed the raise for each employee in the amount of \$.50. Todd also mentioned PEIA Insurance taking an increase of 9.7%.

Mr. Stewart made a motion to move to Executive Session. Mr. Cothorn seconded the motion. Executive Session started at 2:40pm.

Executive session ended at 3:15pm.

**CERTIFICATION**

I, Bernard Cothorn of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



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Bernard Cothorn, Secretary of the Public Service Board  
of the Mineral Wells Public Service District, Mineral  
Wells, West Virginia