

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, July 20, 2023 AT 2:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy Radabaugh, Chairman called the meeting to order at 2:00 PM. He asked everyone present to sign the attendance roster. Roy Radabaugh, Chairman; Mark Stewart, Treasurer; Bernard Cothorn, Secretary; Todd Anderson, General Manager; Jessica Baker, Office Staff; Megan Seagraves, Office Staff; Katrina Kratche, Mid Ohio Valley Regional Council; Mike Davis, Burgess & Niple; Cam Siegrist, Bowles & Rice; and Brian Rawson.

Mr. Radabaugh made a motion to approve the Minutes of the May 18, 2023 Regular Board Meeting. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Cothorn signed the Minutes.

Mr. Stewart made a motion to approve Draw #28. Mr. Cothorn seconded the motion. The motion passed unanimously.

Katrina Kratch talked about the upcoming Special Meeting with the Army Corp on June 22, 2023. She said we could try adding the Windy Tank repairs to the Water Project due to the glass insert being denied funds for repair. The estimated cost for the repair of the Windy Tank is \$136,30.00. Katrina also mentioned the Bosley's will sign the easement for the Sewer Project on June 16, 2023. The Bosley's will receive a check in the amount of \$25,800.00.

Mr. Siegrist spoke about the audits and the need for them to be completed by March 29th of each year going forward. Mr. Siegrist also asked for approval from the Board for the extension of the Bond Anticipation Note.

Mr. Stewart made a motion to approve the Bond Anticipation Note. Mr. Cothorn seconded the motion. The motion passed unanimously.

Mike Davis spoke about the Lagoon levels that needed to be sent to the DEP. He will have a presentation at the next Board Meeting on July 20, 2023.


Mr. Stewart made a motion to approve items 6, 7 & 8. Mr. Cothorn seconded the motion and in passed unanimously.

General Manager- Todd Anderson spoke to Steve Hardman about needing the signature from the Boise family for an easement. Mr. Anderson also brought up the need to review the amount the District pays toward employees health insurance. Mr. Radabaugh asked us to gather information from other Districts showing the amounts they pay toward employee health insurance. He would like this information for the next Board Meeting on July 20, 2023.

Mr. Stewart made a motion to adjourn the meeting at 3:00pm. Mr. Cothorn seconded the motion. The motion passed unanimously.

CERTIFICATION

I, Bernard Cothorn of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.


Bernard Cothorn, Secretary of the Public Service Board
of the Mineral Wells Public Service District, Mineral
Wells, West Virginia