

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, June 27, 2024 AT 2:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy Radabaugh, Chairman called the meeting to order at 2:00 PM. He asked everyone present to sign the attendance roster. Roy Radabaugh, Chairman; Mark Stewart, Treasurer; Bernard Cothern, Secretary; Todd Anderson, General Manager; Jessica Baker, Office Staff; Megan Seagraves, Office Staff; Timm Utt, Burgess & Niple and Roger Rawson.

Mr. Cothern made a motion to approve the Minutes of the April, 2024 Regular Board Meeting. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Cothern signed the Minutes.

Roger Rawson had concerns about the water line going through hay fields and why they aren't running the water line in the ditch line.

Timm Utt said he needs to know where leach fields and septic systems are located. They will make accommodations as needed. There is not enough money to finish all of Jerry's Run on Phase 1. The pressure vault will use a large amount of money. Possibly up to \$70,000.00. Tim will present Phase 2 to the Board in July before going to the Wood County Commission. He will present Phase 2 to the Army Corp around the beginning of the year. The easement for Pond Creek VFD will need redone. The Boise easement was signed on May 9<sup>th</sup>, 2024. They will be able to move forward with Windy Tank.

Mike Davis spoke about the Lead and Copper Project and the Health Department will be overseeing the Project. The results will be due by October 16<sup>th</sup>, 2024 and the total cost to look for the lines will be \$30,300.00.

Mr. Stewart made a motion to approve Lead testing for the Health Department. Mr. Cothern seconded the motion and it passed unanimously.

Zack Dobbins with JD Utilities sent the following draws to be signed. Sewer Project Draw #3 with a total of \$278,598.66. Water Project Draw #2 with a total of \$10,185.75 and the Pond Creek Project Draw #7 with a total of \$6,005.77.

Mr. Stewart made a motion to approve items #7,8 and 9 Mr. Cothern seconded the motion and it passed unanimously.

Mr. Anderson said there will be 1,200 meters being delivered for the Water Project. The meters were shipped on May 20<sup>th</sup>, 2024. Todd discussed the District supplying the 2" meter for Pond Creek VFD. Mr. Anderson also stated the Elizabeth tie in started today and should be to the vault within the next week.

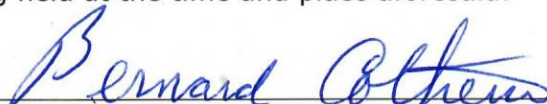
Timm Utt mentioned maybe we could use ARPA Funds to install the meter at Pond Creek.

Mr. Stewart made a motion to approve the agreement with PUB. Mr. Cothern seconded the motion and it passed unanimously.

Mr. Radabaugh called adjournment of the meeting at 3:15pm.

**CERTIFICATION**

I, Bernard Cothern of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.

 Bernard Cothern

Bernard Cothern, Secretary of the Public Service Board  
of the Mineral Wells Public Service District, Mineral  
Wells, West Virginia