

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, July 18, 2024 AT 2:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy Radabaugh, Chairman called the meeting to order at 2:00 PM. He asked everyone present to sign the attendance roster. Roy Radabaugh, Chairman; Mark Stewart, Treasurer; Bernard Cothorn, Secretary; Todd Anderson, General Manager; Jessica Baker, Office Staff; Megan Seagraves, Office Staff; Timm Utt, Burgess & Niple; Cameron Deem, Burgess & Niple; Carl Sizemore and Roger Rawson.

Mr. Cothorn made a motion to approve the Minutes of the May 16, 2024 Regular Board Meeting. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Cothorn signed the Minutes.

Carl Sizemore and his father came to the meeting to ask questions about the Pond Creek Project. Tim Utt went over everything with them.

Zack Dobbins with JD Utility LLC discussed Draw #3 in the amount of \$417,451.17.

Mr. Stewart made a motion to approve Draw #3. Mr. Cothorn seconded the motion and it passed unanimously.

Cameron Deem with Burgess & Niple said the kick off meeting with the USDA would be held at the Mineral Wells VFD on Tuesday July 16th at 1:00pm. He also discussed the difference in price between a compound meter and an ultra sonic meter. The cost for a compound meter is \$4,542.50. An ultra sonic meter cost is \$2,242.50.

Mr. Stewart made a motion to approve the purchase of the ultra sonic meters. Mr. Cothorn seconded the motion and it passed unanimously.

Timm Utt discussed the need to upgrade the generators at the booster stations. First Energy will be running the line to the tanks and will be cutting the trees on the Boice property. The approximate cost for this will be roughly \$30,000.00. Cam mentioned using money out of the Capital Reserve account to help with the cost.

Zack Dobbins said we would need to get a copy of the insurance and w-9 from the contractor that is doing the tree removal.

Mr. Stewart made a motion to approve the tree removal. Mr. Cothorn seconded the motion and it passed unanimously.

Zack Dobbins discussed Draw #4 with the Sewer Project in the amount of \$181,207.42.

Mr. Stewart made a motion to approve Draw #4. Mr. Cothorn seconded the motion and it passed unanimously.

Cameron Deem said the contractors are currently on Drain Rd working. The sewer project for the lift stations and WWTP will begin mid July and will be starting at Bonnivale lift station. The grinder station panels need to be modified. The price per panel is \$125.00. There are 130 panels which will be a grand total of \$16,250.00.

Mr. Stewart made a motion to approve the panel upgrades. Mr. Cothorn seconded the motion and it passed unanimously.

Cameron said the truck stop lift station has been installed but the site work and tie in still need to be completed. Par Mar paid for the lift station and will turn it over to MWPSD. Cameron will get paperwork for this and turn it over to Zack Dobbins.

Timm Utt discussed the cost of the NPDES permit in the amount of \$1,170.00. We should pay this out of the consolidated account. We will get reimbursed.

Mr. Stewart made a motion to approve the payment of the NPDES Permit. Mr. Cothorn seconded the motion and it passed unanimously.

Roger Rawson asked about updates on Pond Creek Phase 1 and Phase 2.

Mr. Stewart made a motion to approve items #5,6 and 7. Mr. Cothorn seconded the motion and it passed unanimously.

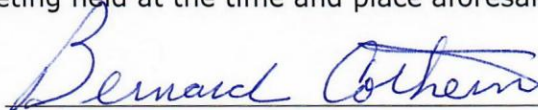
Mr. Anderson said the Lender property on Chesterville Rd wants a creek bore between the homes. The District will be responsible for paying the cost of this which will be around \$3,000.00 This will be used for future meters and hook ups.
Timm Utt mentioned maybe we could use ARPA Funds to install the meter at Pond Creek.

Mr. Radabaugh called adjournment of the meeting at 3:45PM.

Mr. Stewart made a motion to move to Executive Session. Mr. Cothorn seconded the motion and it passed unanimously.

CERTIFICATION

I, Bernard Cothorn of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Bernard Cothorn, Secretary of the Public Service Board
of the Mineral Wells Public Service District, Mineral
Wells, West Virginia