

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, NOVEMBER 21, 2024 AT 2:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Mark Stewart, Chairman called the meeting to order at 2:00 PM. He asked everyone present to sign the attendance roster. Mark Stewart, Chairman; Bernard Cothorn, Secretary; Todd Anderson, General Manager; Megan Seagraves, Office Staff; Jessica Baker; Office Staff; Cameron Deem, Burgess & Niple; Zack Dobbins, JD Utilities and Jack Stewart, Public.

Mr. Cothorn made a motion to approve the Minutes of the September 19, 2024 Regular Board Meeting. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Cothorn signed the Minutes.

Jack Stewart discussed wanting his sewer pond removed from his trailer park located at 1362 Elizabeth Pike. He would like this property to be connected to our sewer system. Jack said the DEP is in favor of removing the pond. He would like every trailer to have their own water tap and sewer and to be responsible for paying the bill. Burgess & Niple have some studies on the pond already. Cam said he and Mike will look into this further.

Mr. Dobbins discussed Draw #7 for the Water Project in the amount of \$270,389.67.

Mr. Stewart made a motion to approve Draw #7. Mr. Cothorn seconded the motion and it passed unanimously.

Mr. Dobbins also discussed Draw #8 for the Sewer Project in the amount of \$518,108.08.

Mr. Cothorn made a motion to approve Draw #8. Mr. Stewart seconded the motion and it passed unanimously.

Cam Deem with B & N said Contract 17-2, meter replacement, should be wrapped up in the next few weeks. Contract 17-3 for the water line project in finished on Sam's Creek and is in operation. They will be moving to Pike St. next. Windy tank is about 90% complete. Directional drills are finished on the sewer project. Stoops main is ready as well as Jackson Run. They have started Bonnivale Lift Station work. Waste Water Treatment Plant should be fully operational in a few weeks. Maple Shades and Skyview Lift Stations need electrical work looked at.

Mr. Dobbins said any money left over from the projects has to be used for new purchases for the District.

Todd Anderson said they are looking into locators and electronic mapping if there is any money left over.

Cam Deem said the Truck Stop is finished. Pond Creek is out to bid. Six contractors came to the pre bid meeting. Bid opening will October 24th at 11:00am and will be held at Mineral Wells Public Service District. There will be a Special Board Meeting held on October 29th at 10:00am.

Mr. Stewart made a motion to approve items 7,8 & 9. Cothorn seconded the motion and it passed unanimously.

Mr. Stewart called adjournment at 2:50pm.

CERTIFICATION

I, Bernard Cothorn of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Bernard Cothorn, Secretary of the Public Service Board
of the Mineral Wells Public Service District, Mineral
Wells, West Virginia