

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, AUGUST 15, 2024 AT 2:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy Radabaugh, Chairman called the meeting to order at 2:05 PM. He asked everyone present to sign the attendance roster. Roy Radabaugh, Chairman; Mark Stewart, Treasurer; Bernard Cothorn, Secretary; Todd Anderson, General Manager; Jessica Baker, Office Staff; Megan Seagraves, Office Staff; Timm Utt, Burgess & Niple and Zack Dobbins, JD Utilities.

Mr. Cothorn made a motion to approve the Minutes of the June 27th, 2024 Regular Board Meeting. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Cothorn signed the Minutes.

Timm Utt said the Hino Fire Protection connection was completed on 7/17/24. Timm discussed the 17-2 Water Project. The contractor is continuing the meter installation. The contractor received payment for Pay App No. 1 and awaiting approval of CO #1 from USDA. Contract 17-3; Contractor was onsite July 15th and installed tapping sleeve and valve@ Hino. Contractor is working on Sycamore Run to eliminate a 400 lf segment of 2". Sewer Project 19-2A will start August 5th. Contract 19-2B- Pay App #3, Contractor has completed work on Drain Rd. Will continue in direction of interstate. Contract 19-2C Grinder Stations- Pay App #1, Contractor continuing installation, Contractor begin work once new panels arrive.

Mr. Anderson said the 10" Main may be replaced on Phase 2. The Engineers will have to do a study to upgrade the 10" off of Scarce Fat.

Timm Utt discussed there will be a delay on Pond Creek Project due to a field study will need completed first. The study is to look for artifacts.

Zack Dobbins discussed Draw #5 for the Sewer Project in the amount of \$468,319.84. 19-2B will be a total of \$209,547.42 and 19-2C will be a total of \$231,297.30.

Mr. Stewart made a motion to approve Draw #5. Mr. Cothorn seconded the motion and it passed unanimously.

Zack Dobbins also discussed Draw #4 on the Water Project with a total of \$206,368.90.

Mr. Stewart made a motion to approve Draw #4. Mr. Cothorn seconded the motion and it passed unanimously.

Mr. Stewart made a motion to approve items 6,7 & 8. Cothorn seconded the motion and it passed unanimously.

Timm Utt also discussed the Mon Power invoice at the Windy Tank. Mineral Wells PSD paid for the tree removal which saved us roughly \$5,000.00.

Mr. Anderson said the new meter reading trucks still have not been delivered to the dealership. Dennis Brown's work truck will need a new transmission and the quote was for around \$6,000.00.

Mr. Stewart made a motion to approve the truck repairs. Mr. Cothorn seconded the motion and it passed unanimously.

Mr. Anderson asked about selling or parting out old trucks that are parked at the Treatment Plant. Zack Dobbins recommended advertising the trucks for sale. We will ask Steve Hardman if we can sell the trucks ourselves or do they need to be advertised in the paper for sealed bids. Put bids in paper for September Board Meeting.

Mr. Radabaugh called adjournment of the meeting at 3:15PM.

CERTIFICATION

I, Bernard Cothorn of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.



Bernard Cothorn, Secretary of the Public Service Board
of the Mineral Wells Public Service District, Mineral
Wells, West Virginia