

UNION WILLIAMS PUBLIC SERVICE DISTRICT

Special Board Meeting

Pre-Construction Meeting

Pleasants County Industrial Park Project

March 27, 2000

Roll Call:

H. E. Seufer, Chairman

R. J. Mullenix, Secretary/Treasurer

Location and Time:

10:00 a.m. District Office

Minutes by:

J. L. Dotson

Attending:

Gary Mann, MASSI

Rick R. Day, Cerrone Associates

Manning Frymier, Cerrone Associates

Cory Summers, Cabot Corporation

Karen Hiehle, Stonegate Construction

A. J. Huber, Stonegate Construction

Jim Ruckman, Cerrone Associates

Debbie Day, Cerrone Associates

Jesse Sheppard, Division of Transportation

Don Harper, E. L. Harper & Sons

Fred L. Rader, MOVRC

Michael Moer, WVDOH

Kathy Emery, WVDEP

Carrie Grimm, WVDEP

Joe Campbell, WesBanco

H. E. Seufer called the meeting to order.

Manning Frymier introduced the project. Gave the floor to the WVDOH for comment. Jesse Sheppard stated that the water project could be accomplished under the districts current bond. The sewer will require a \$25,000 additional bond. The district will obtain this bond. The DOH will do spot checks but will rely on the engineer's inspector for control of the project.

Turned the meeting over to the WVDEP. Discussed placement of SRF project sign. Kathy Emery explained that all change orders must receive prior approval. This can be accomplished by faxing an un-executed copy to their office for approval. Carrie Grimm explained that the contractor must submit the Sub-Contractor forms by April 20, 2000. Also, the district must

MINUTES & TREASURER'S REPORT

APPROVED

BY: Howard E. Seufer

DATE: 4/19/00

complete quarterly reports and submit the first one by April 20, 2000. Fred Rader volunteered MOVRC to complete the quarterly reports for the district. MOVRC will also collect certified payrolls if they are required. The contractor will also be required to post the EEO posters and wage rates on the job site. DEP personnel will be visiting the job site at least once per month until the project is complete.

Manning Frymier then covered the contractors check list. Cory Summers from Cabot advised that the sewer contractor's personnel would have to attend a safety meeting at Cabot Corporation to be permitted to work on their property. He also inquired about the length of time their service would be interrupted during the tie in. A. J. Huber stated a maximum of two hours.

Manning Frymier presented Change Order #1 for Contract #2. R. J. Mullenix moved to accept the change order. H. E. Seufer second. Unanimous.

Joe Campbell was present for the signing of the loan agreement for interim financing. R. J. Mullenix moved to approve the signing of the agreement. H. E. Seufer second. Unanimous.

Meeting adjourned 12:20 P.M.