

UNION WILLIAMS PUBLIC SERVICE DISTRICT
Regular Board Meeting
December 21, 2005

Roll Call:

H. E. Seufer, Chairman
S. L. Nulter, Treasurer
R. J. Mullenix, Secretary

Attending:

D. Pauline Lowers, UWPSD
Steve Hardman, Bowles, Rice, McDavid, Graff, and Love
Jonathan Carpenter, Thrasher Engineering
Amy Harries, MOVRC
Gale Smith, Diversified Enterprise, Inc.
Jack Ramsey, Qk4
Pat Rawlings, Qk4
Larry Delancy, Dry Run Road
Charlotte Peters, Rt 2

Location and Time:

6:30 P.M. District Office

Minutes by:

J. L. Dotson

H. E. Seufer called the meeting to order.

Read minutes of regular board meeting from November 16, 2005. R. J. Mullenix moved to accept minutes. S. L. Nulter second. Unanimous.

S. L. Nulter moved to accept the financial reports for November 30, 2005. R. J. Mullenix second. Unanimous.

Discussed Wastewater Project. Discussed customer concerns. Charlotte Peters said that her property is steep and the contractor is concerned that the machine will slide over the bank if they attempt to connect her service during wet weather. She asked for a waiver of the sewer fee until the weather permits her to connect. The board agreed that the fee can be waived until she is able to connect. Larry Delancy was present to discuss the trees on his property. Jonathan said he wanted to review the videos and discuss the issue with Gale Smith. Mr. Seufer asked if Mr. Delancy could have an answer by the next meeting. Jonathan said he would have an answer by then.

Discussed Cerrone's update letter. Mr. Seufer asked Gale Smith if he had any comments about

MINUTES & TREASURER'S REPORT

APPROVED

BY: Howard E. Seufer
DATE: Jan. 18, 2006

the project. Mr. Smith said he has talked to all of the customer's from last month's meeting except Mr. Burton. He has asked Pauline to provide a list of customer who call in on a weekly basis, so that he can return their calls. He is currently working on a plan to perform clean-up and restoration work in the spring. Mr. Smith said that when he looks at the properties, he sees restoration work in place. He has reduced the 1400 complaints to 430 names with actions that are required for each one. The list consists of 135 that have dialog and a person's initials in the action portion of the form. That is the place where the inspector investigates the complaint and writes a description of the action taken. There are 295 forms that do not have comments in the action section. Mr. Smith provided a copy of the list for the District's use. He explained that this is the first draft of his efforts to address the complaints, and his main purpose is to show he is working on the situation. Mr. Seufer asked if he had customer sign offs for any of the complaints. Mr. Smith said no, he does not have customer sign offs on any complaints. Discussed some individual customer complaints from the last meeting. Mr. Smith explained the situation with Carl Brookover's connection. He asked if his sewer charges could wait until spring so Diversified could correct the service tap without making a mess of the property. The board agreed that the charges could wait until the service was usable. Discussed contract #1 with Gale Smith. He said he had hoped to have all of the punch list items completed by last Friday, but they are not completed. They just finished correcting the problem with the lift station floats. He hopes to have the remainder of the punch list items for contract #1 completed before the next meeting.

Discussed Contract #6. Mr. Seufer expressed concern that Cerrone's letter said the contractor is submitting a pay request for 15% of the contract. He does not feel that 15% of the contract has been completed. Reviewed the amount of work done. Mr. Seufer asked Jonathan if he thought the work completed represented 15% of the contract. He said he did not, and he had not reviewed the requisition. He called Eric Raper, the inspector, to see if Eric had provided any information to the contractor or Cerrone verifying the amount of work completed. Mr. Raper had not been consulted concerning the pay requisition. Steve Hardman said that the concern is that the letter from Cerrone amounts to a recommendation. As with previous situations, the board is not in a position to refute the engineer's recommendation, even though the work was not verified through the project inspector. He suggested that the board approve the payment and give Cerrone instructions to cover the situation in the future. Mr. Seufer expressed concern that this contract was being handled, as the previous contracts were, with a failure to diligently monitor the contractor's pay requests, so that the District does not pay for work that is not completed. Discussed contract #8.

Reviewed Cerrone's budget spreadsheet. Discussed completion dates for contracts 1, 2, and 3. Discussed proposed IJDC loan. Steve Hardman said the District needs WVPSC approval for the loan, and in order to meet the time line in which the money will be needed, it will need to move quickly. Mr. Hardman recommended the District attempt to get the PSC to reopen the original case, rather than file this loan as a new case. S. L. Nulter moved to have Bowles, Rice, etc. request the PSC reopen the old case. R. J. Mullenix second. Unanimous.

Discussed Pay Requisition #23. S. L. Nulter moved to approve payment of Requisition #23. R. J. Mullenix second. Unanimous. Jonathan Carpenter said that he submitted an invoice to Cerrone

immediately after the last board meeting, but it was not put into the pay requisition. He asked the board to consider paying the invoice. S. L. Nulter moved to approve requisition #24 for the amount approved by Carrie Grimm of the DEP for Thrasher Engineering upon recommendation of Cerrone Associates. R. J. Mullenix second. Unanimous.

Discussed Guard Hill Water Project. Jack Ramsey provided final drawings and specification for the District to review. Mr. Seufer asked if the Pleasants Co. Commission has provided written assurance that they will pay for the entire project. Amy said nothing has been received but she will check with Fred Rader. She will also have answers on how payments will be made by the next board meeting.

Discussed Pleasants Co. Industrial Park Sewer Upgrade. Pat Rawlings explained the hydraulic situation at the vacuum station when the new pump station is on-line. The increased head caused by the new pump station will require a change in the pumping characteristics at the vacuum station. Mr. Rawlings recommended that the impellers be replaced to overcome the increased head. For about fifteen minutes per day, the velocity of the discharge of the vacuum station pumps will drop below two feet per second, which can be a problem if it occurs on a constant basis, over a long period of time. However, Mr. Rawlings said that this situation is different because, except for the fifteen minutes each day, the flow will move at an acceptable velocity, which will not allow solids to accumulate in the force main. Mr. Ramsey presented some permits that will be needed for the water and sewer projects. Since funding is not in place, money is not available to pay the permit fees. Jack asked how the board wants to handle the applications in the mean time. S. L. Nulter moved to have the chairman sign the permit applications and for Qk4 to hold them until funding is available. R. J. Mullenix second. Unanimous.

S. L. Nulter moved to pay Requisitions #1 and #2. R. J. Mullenix second. Unanimous.

Meeting adjourned at 9:45 PM.