

UNION WILLIAMS PUBLIC SERVICE DISTRICT

Regular Board Meeting

December 19, 2007

Roll Call:

S. L. Nulter, Chairman
R. J. Mullenix, Treasurer
H. E. Seufer, Secretary

Attending:

D. Pauline Lowers, UWPSD
Pat Rawlings, Qk4
Mike Newton, Qk4

MINUTES & TREASURER'S REPORT

APPROVED

BY: _____

S. L. Nulter

DATE: _____

1-16-2008

Location and Time:

6:30 P.M. District Office

Minutes by:

J. L. Dotson

S. L. Nulter called the meeting to order.

R. J. Mullenix moved to accept the minutes of the regular board meeting from November 21, 2007.

S. L. Nulter second. Unanimous.

Discussed financial statements. H. E. Seufer moved to approve the financial statement. R. J. Mullenix second. Unanimous.

Discussed Pleasants Co. Water Project and Simex Sewer Project. Pat Rawlings said the water project will need four permits. Two, the Health Department permit and the Sediment and Erosion Control permit have been obtained. The other two, the WVDONH permit and the Public Lands Corporation permit have not been obtained. Mr. Rawlings has sent several letters and made numerous phone calls to the WVDONH, but has not been successful in obtaining any information about the permit. Jerry Dotson said that Keith Lynch from the WVDONH told him that they will issue the permit when the district cleans up the mess that Diversified Enterprise, Inc. left on Pat Stull's property. Mr. Dotson will make arrangements for that clean-up. Mr. Rawlings said that the Simex Project needs several permits, including a railroad permit. Jerry Dotson explained that the funding for this project is coming from WVIJDC, who will provide half of the funding; and an Appalachian Regional Commission grant, that will provide the other half. The WVIJDC money has been approved. ARC will not approve the project funds until June or July of 2008. Mr. Dotson suggested that the permits wait until the ARC money is approved because the permits are expensive and time sensitive. Pat Rawlings suggested that project money will be available then to pay the permit fees. Mr. Rawlings also said that changes in the funding scenario for the Simex project will have an impact on the project budget. Jerry Dotson explained that originally the project was expected to be funded with WVIJDC funds and Small Cities Block Grant money.

During the budget development, the project was not thought to utilize any federal funds. The ARC Grant will be administered by RUS, which means there will be additional requirements during the administration of the project. That means there will be a slight increase in the engineering budget. Pat Rawlings told the Board that he has resigned his position at Qk4 to work for another firm. He introduced Mike Newton. Mr. Newton explained that he is a principal in the Qk4 Company. Since coming to Qk4 his primary duties have been overall project management and project work in the company's roads department. He said that prior to working with Qk4; he had extensive experience with water and sewer projects. Mr. Newton said he will be personally taking over the projects with Union Williams PSD and assured the board that he is not planning to leave the company any time soon.

Discussed Wastewater Project. No customer concerns were presented. H. E. Seufer moved to approve Pay Requisition No. 43. R. J. Mullenix second. Unanimous.

Discussed Sewer Rate Case.

Discussed Fordyce Lawsuit.

Discussed David Dillon's request for reimbursement for boots.

Discussed District Office Hours. H. E. Seufer moved to change the office hours to 8:30 A.M. to 4:30 P.M. effective January 2, 2008. R. J. Mullenix second. Unanimous.

Meeting adjourned at 7:40 P.M.