

UNION WILLIAMS PUBLIC SERVICE DISTRICT
Regular Board Meeting
December 21, 2010

MINUTES & TREASURER'S REPORT

APPROVED

Roll Call:
S. L. Nulter, Chairman
R. J. Mullenix, Treasurer
H. E. Seufer, Secretary

Attending:
Tim Meeks, MOVRC

Location and Time:
6:30 P.M. District Office

Minutes by:
J. L. Dotson

BY: Steve L. Nulter

DATE: 1-18-2011

S. L. Nulter called the meeting to order.

H. E. Seufer moved to accept the minutes of the regular board meeting from November 16, 2010.
R. J. Mullenix second. Unanimous.

Discussed financial statements. H. E. Seufer moved to approve the financial statements. R. J. Mullenix second. Unanimous.

Customer Concerns. There were no customer concerns to discuss.

Discussed Wastewater Project. Brierwood Collection System Upgrades. Tim Meeks presented the resolution for Drawdown #2. H. E. Seufer moved to adopt the resolution for Drawdown #2. R. J. Mullenix second. Unanimous. H. E. Seufer moved to approve Change Order #1. R. J. Mullenix second. Unanimous.

Discussed the Pleasants County Development Authority Sewer System Upgrade. Jerry Dotson provided an update. The electrical work is not finished, but should be completed soon. The generator is in place, but must be wired up. The vacuum station pump issue will be decided tonight if the board approves Change Order #2, in which case, the pumps are expected in mid February. H. E. Seufer moved to approve Change Order #2. R. J. Mullenix second. Unanimous. Tim Meeks presented the resolution for Drawdown #6. H. E. Seufer moved to adopt the resolution for Drawdown #6. R. J. Mullenix second. Unanimous.

Discussed Guard Hill Water Project. Jerry Dotson provided an update. Qk4 Engineering notified Jerry Dotson that they have exceeded the contract estimate of \$44,850 for inspection. It is uncertain how much more will be needed, but Jerry Dotson and Tim Meeks will work to ensure the costs are managed. Jerry Dotson told Mike Newton that there was no need for an inspector to be present for the tank construction or the punch-list work being done by Mike Enyart & Sons. Tim Meeks presented the resolution for Drawdown #5. R. J. Mullenix moved to adopt the resolution for Drawdown #5, except that Qk4 not be paid more than the contract amount until the budget is rectified. H. E. Seufer second. Unanimous.

Went into executive session at 7:30 P.M. Returned from executive session at 7:55.

R. J. Mullenix moved to adopt the employee handbook as published to include the employee at will, equal employment opportunity, sexual and other harassment, computer usage and electronic mail, and termination and discipline policies adopted at this meeting and the alcohol, drugs, and other controlled substance policy adopted in July of 2009. H. E. Seufer second. Unanimous.

Meeting adjourned at 8:00 P.M.