

Union Williams Public Service District

P.O. Box 243 • Waverly, WV 26184

Phone: 304-464-5121 • Fax: 304-464-4793

June 22, 2011

Wood County Commissioners
#1 Court Square 1
Parkersburg, West Virginia 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held May 24, 2011. This meeting was held in the District's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Sincerely,



D. Pauline Lowers
Administrative Assistant

enclosure

UNION WILLIAMS PUBLIC SERVICE DISTRICT

Regular Board Meeting

May 24, 2011

Roll Call:

S. L. Nulter, Chairman
R. J. Mullenix, Treasurer
H. E. Seufer, Secretary

Attending:

Dennis Jones, Pleasant Lane
Todd Cunningham, Pleasant Lane
Helen Jones, Pleasant Lane
Jay Stead, Pleasant Lane
Teresa Cunningham, Pleasant Lane

Location and Time:

6:30 P.M. District Office

Minutes by:

J. L. Dotson

MINUTES & TREASURER'S REPORT

APPROVED

BY: *[Signature]*

DATE: 6-21-2011

S. L. Nulter called the meeting to order.

R. J. Mullenix moved to accept the minutes of the regular board meeting from April 19, 2011. H. E. Seufer second. Unanimous.

Discussed financial statements. H. E. Seufer moved to approve the financial statements. R. J. Mullenix second. Unanimous.

Customer Concerns. Teresa and Todd Cunningham, Dennis and Helen Jones, and Jay Stead from Pleasant Lane were present to discuss the installation of the permanent water line once the repairs are made to their road. Dennis Jones spoke on behalf of the group. Mr. Jones asked who they should contact when they are ready to have the road repaired. Jerry Dotson said that he was the person they need to contact. Mr. Jones said they would like a written assurance that the District will be responsible for any damages caused by the water line installation, they would like to have some input on the location of the permanent line, and would like a copy of the plans for the line relocation.

Discussed the Pleasants County Development Authority Sewer System Upgrade. Jerry Dotson provided an update. The project is complete and a walk-through is being scheduled. Jerry Dotson presented the resolution for Drawdown #9. R. J. Mullenix moved to adopt the resolution. H. E.

Seufer second. Unanimous. R. J. Mullenix moved to approve the Certificate of Substantial Completion. H. E. Seufer second. Unanimous.

Discussed Guard Hill Water Project. Jerry Dotson provided an update. The project is complete including the extension to the McBrayer property. The tank contractor needs to finish the site clean-up and fencing when weather permits. Jerry Dotson presented the resolution for Drawdown #10. R. J. Mullenix moved to adopt the resolution. H. E. Seufer second. Unanimous. R. J. Mullenix moved to approve the Certificate of Substantial Completion. H. E. Seufer second. Unanimous.

Discussed Annual Budgets. R. J. Mullenix moved to adopt the annual budgets for USDA/RUS and WVDEP/SRF. H. E. Seufer second. Unanimous.

Union Williams Public Service District

P.O. Box 243 • Waverly, WV 26184

Phone: 304-464-5121 • Fax: 304-464-4793

June 22, 2011

Wood County Commissioners
#1 Court Square 1
Parkersburg, West Virginia 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held May 24, 2011. This meeting was held in the District's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Sincerely,



D. Pauline Lowers
Administrative Assistant