

Union Williams Public Service District

P.O. Box 243 • Waverly, WV 26184

Phone: 304-464-5121 • Fax: 304-464-4793

September 27, 2011

Wood County Commissioners
#1 Court Square 1
Parkersburg, West Virginia 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held August 16, 2011.
This meeting was held in the District's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Sincerely,

A handwritten signature in blue ink that reads "D. Pauline Lowers". The signature is written in a cursive, flowing style.

D. Pauline Lowers
Administrative Assistant

enclosure

UNION WILLIAMS PUBLIC SERVICE DISTRICT
REGULAR MONTHLY BOARD MEETING
September 27, 2011

AGENDA

READING OF MINUTES: Regular Board Meeting August 16, 2011

FINANCIAL REPORT: August 31, 2011

OLD BUSINESS:

Customer Concerns

Pleasants Co. Development Park Sewer Expansion Project

Update

Letter of Acceptance of Engineer's Recommendation

Change Order #1

Guard Hill Water Project Update

Update

Drawdown #13 and Resolution

NEW BUSINESS:

Depository Agreement – WesBanco

Employee Cellular Telephone Use Policy

Date of Next Regular Meeting: October 18, 2011 (Fourth Tuesday)? District Office 6:30 PM

UNION WILLIAMS PUBLIC SERVICE DISTRICT

Regular Board Meeting

August 16, 2011

Roll Call:

S. L. Nulter, Chairman
R. J. Mullenix, Treasurer
H. E. Seufer, Secretary

Attending:

Location and Time:
6:30 P.M. District Office

Minutes by:
J. L. Dotson

MINUTES & TREASURER'S REPORT

APPROVED

BY: *[Signature]*

DATE: 9-27-2011

S. L. Nulter called the meeting to order.

R. J. Mullenix moved to accept the minutes of the regular board meeting from July 19, 2011. H. E. Seufer second. Unanimous.

Discussed financial statements. R. J. Mullenix moved to approve the financial statements. H. E. Seufer second. Unanimous.

Customer Concerns. There were no customer concerns to discuss.

Discussed the Pleasants County Development Authority Sewer System Upgrade. R. J. Mullenix moved to approve the Owner's Letter of Acceptance. H. E. Seufer second. Unanimous. R. J. Mullenix moved to approve the West Virginia State Tax Release. H. E. Seufer second. Unanimous.

Discussed Guard Hill Water Project. Jerry Dotson provided an update. The tank contractor has completed everything. Mike Enyart & Sons still needs to complete some punch list items. Jerry Dotson presented the resolution for Drawdown #13. R. J. Mullenix moved to adopt the resolution. H. E. Seufer second. Unanimous.

Meeting adjourned at 7:20 P.M.