

Union Williams Public Service District

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December 20, 2011

Wood County Commissioners
#1 Court Square 1
Parkersburg, West Virginia 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held November 15, 2011. This meeting was held in the District's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Sincerely,



Kelley Sanders
Office Supervisor

enclosure

UNION WILLIAMS PUBLIC SERVICE DISTRICT
REGULAR MONTHLY BOARD MEETING
December 20, 2011

AGENDA

READING OF MINUTES: Regular Board Meeting November 15, 2011

FINANCIAL REPORT: November 30, 2011

OLD BUSINESS:

Customer Concerns

Pleasants Co. Development Park Sewer Expansion Project
Update

NEW BUSINESS:

Accountant for Rate Work

Date of Next Regular Meeting: January 17, 2012 (Third Tuesday)? District Office 6:30 PM

UNION WILLIAMS PUBLIC SERVICE DISTRICT

Regular Board Meeting

November 15, 2011

Roll Call:

S. L. Nulter, Chairman

R. J. Mullenix, Treasurer

H. E. Seufer, Secretary

Attending:

Location and Time:

6:30 P.M. District Office

Minutes by:

J. L. Dotson

MINUTES & TREASURER'S REPORT

APPROVED

BY: Stephen Nulter

DATE: 12-20-2011

S. L. Nulter called the meeting to order.

R. J. Mullenix moved to accept the minutes of the regular board meeting from October 18, 2011.

H. E. Seufer second. Unanimous.

Discussed financial statements. R. J. Mullenix moved to approve the financial statements. H. E. Seufer second. Unanimous.

Customer Concerns. There were no customer concerns to discuss.

Discussed the Pleasants County Development Authority Sewer System Upgrade. R. J. Mullenix moved to approve Exhibit J of the Engineering Agreement with Qk4 Engineering. H. E. Seufer second. Unanimous. H. E. Seufer made a motion to authorize Stephen Nulter to execute the contract for E-One Grinder Pumps to be purchased with the contingency money from the project. R. J. Mullenix second. Unanimous. H. E. Seufer moved to approve the revised Drawdown #11. R. J. Mullenix second. Unanimous. Jerry Dotson presented the Resolution for Drawdown #12. R. J. Mullenix moved to adopt the resolution. H. E. Seufer second. Unanimous.

Discussed Guard Hill Water Project. Jerry Dotson presented the Resolution for Drawdown #14.

R. J. Mullenix moved to adopt the resolution. H. E. Seufer second. Unanimous.

Discussed FY 2010/11 USDA Financial Statements. R. J. Mullenix moved to approve the Statement of Budget, Income and Equity. H.E. Seufer second. Unanimous.

Meeting adjourned at 7:30 P.M.