

Union Williams Public Service District

P.O. Box 243 • Waverly, WV 26184

Phone: 304-464-5121 • Fax: 304-464-4793

July 24, 2012

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, West Virginia 26101

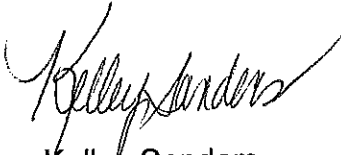
Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held June 26, 2012. This meeting was held in the District's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Sincerely,



Kelley Sanders
Office Supervisor

enclosure

UNION WILLIAMS PUBLIC SERVICE DISTRICT
Regular Board Meeting
June 26, 2012

 COPY


Roll Call:
S. L. Nulter, Chairman
R. J. Mullenix, Treasurer
H. E. Seufer, Secretary

Attending:

Location and Time:
6:30 P.M. District Office

Minutes by:
J. L. Dotson

MINUTES & TREASURER'S REPORT
APPROVED

BY: 

DATE: 7-24-2012

S. L. Nulter called the meeting to order.

H. E. Seufer moved to accept the minutes of the special board meeting from June 13, 2012. R. J. Mullenix second. Unanimous. H. E. Seufer moved to accept the minutes of the regular board meeting from May 15, 2012. R. J. Mullenix second. Unanimous.

Discussed financial statements. H. E. Seufer moved to approve the financial statements. R. J. Mullenix second. Unanimous.

Customer Concerns. No customer concerns to discuss.

Discussed the 2010-2011 Audit. R. J. Mullenix moved to approve the audit. H. E. Seufer second. Unanimous.

Discussed USDA/RD and WVDEP Budgets for FY 2012-2013. R. J. Mullenix moved to adopt the budgets as presented. H. E. Seufer second. Unanimous.

Reviewed Letter of Engagement for Bennett & Dobbins to perform the Districts accounting work for FY 2012-2013. R. J. Mullenix moved to approve the agreement. H. E. Seufer second. Unanimous.

Discussed Board Member Employee Classification. Zack Dobbins has provided information describing the manner the board members should be classified according to the IRS. R. J. Mullenix moved to reclassify the board as employees beginning in January 2013. H. E. Seufer second. Unanimous.

Discussed On-Call Policies concerning employees taking company vehicles home while on call.
Tabled for future consideration.

Went into executive session at 7:20 PM to discuss employee matters. Returned from executive session at 8:10 PM.

R. J. Mullenix moved to adopt the salary schedule as discussed in executive session.

Discussed date for next month's meeting. The June meeting will be held on the 24th due to a scheduling conflict.

Meeting adjourned at 7:00 P.M.