

# Union Williams Public Service District

P.O. Box 243 • Waverly, WV 26184

Phone: 304-464-5121 • Fax: 304-464-4793

November 20, 2012

Wood County Commissioners  
No. 1 Court Square, Suite 203  
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held October 16, 2012. This meeting was held in the District's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Sincerely,



Kelley Sanders  
Office Supervisor

enclosure

**UNION WILLIAMS PUBLIC SERVICE DISTRICT**

Regular Board Meeting

October 16, 2012

 **COPY**

Roll Call:

S. L. Nulter, Chairman  
R. J. Mullenix, Treasurer  
H. E. Seufer, Secretary

Attending:

Location and Time:  
6:30 P.M. District Office

Minutes by:  
J. L. Dotson

**MINUTES & TREASURER'S REPORT**

**APPROVED**

BY: Steph L. Nulter

DATE: 11-20-2012

S. L. Nulter called the meeting to order.

R. J. Mullenix moved to accept the minutes of the regular board meeting from September 18, 2012.  
H. E. Seufer second. Unanimous.

Discussed financial statements. R. J. Mullenix moved to approve the financial statements. H. E. Seufer second. Unanimous.

Customer Concerns. No customer concerns to discuss.

Discussed financial statements for FY2011/12 provided by Bennett and Dobbins, LLC. R. J. Mullenix moved to accept the statements as presented. H. E. Seufer second. Unanimous.

Discussed the USDA Statement of Income, Equity and Budget provided by Bennett and Dobbins, LLC.

Meeting adjourned at 7:50 P.M.

**IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER  
MONITORING REQUIREMENTS NOT MET FOR**

**UNION WILLIAMS P S D, WV3305410**

*We are required to monitor your drinking water on a regular basis. Results of regular monitoring are an indicator of whether or not our drinking water meets health standards. During 09/01/2012 to 09/30/2012, we failed to maintain an adequate chlorine residual concentration*

**What should I do?**

**There is nothing you need to do at this time.**

**The table below lists the required monitoring, required reporting frequency and the compliance period.**

| Required Monitoring   | Required Reporting Frequency | Compliance Period        |
|---|------------------------------|--------------------------|
| 41, FAILURE MAINTAIN MICROBIAL TREAT.(GWR)<br>CHLORINE 3 chlorine samples below 0.6 mg/L at Treatment Plant | Monthly                      | 09/01/2012 to 09/30/2012 |

**What happened? What is being done?** (Describe corrective action)

The Chlorine residual dropped below the Department of Health and Human Services required .6 mg/L at the treatment plant over the two day period of 9/8/12 and 9/9/12. This fluctuation was due to a defective chlorine pump. The pump was replaced as soon as possible, thus correcting the problem

For more information, please contact Union Williams PSD at 304-464-5121  
(Contact name) (Phone number)

Or PO Box 243, Waverly, WV 26184  
(Mailing address)

*Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.*

This notice is being sent to you by: **UNION WILLIAMS P S D**

State Water System ID #: **WV3305410** Date Distributed: 11/20/2012