



P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

June 9, 2015

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held May 12, 2015. This meeting was held in the District's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Sincerely,

A handwritten signature in blue ink that reads "Kelley Sanders". The signature is written in a cursive style.

Kelley Sanders
Office Supervisor

enclosure

UNION WILLIAMS PUBLIC SERVICE DISTRICT
Regular Board Meeting
May 12, 2015

 **COPY**

Roll Call:
Present -
S. L. Nulter, Chairman
H. E. Seufer, Secretary
G. K. Arnott, Treasurer

Attending:
Fred Hypes, Dunn Engineers
Jim Kelsh, Bowles, Rice, McDavid, Graff & Love

Location and Time:
5:30 P.M. District Office

Minutes by:
J. L. Dotson

S. L. Nulter called the meeting to order.

H. E. Seufer moved to accept the minutes of the regular board meeting from April 14, 2015. G. K. Arnott second. Unanimous.

Discussed financial statements. G. K. Arnott moved to approve the financial statements. H. E. Seufer second. Unanimous.

Customer Concerns. Discussed situation with Rebecca Rutledge.

Discussed the tank painting project. Jim Kelsh provided an update on the financing. A problem has arisen with WesBanco. The loans are revenue based but they are obsessed with a real property collateral clause that is normally not an issue. Specifically, they are concerned that the well field and water plant are in the flood plain. G. K. Arnott made a motion that if the issue with WesBanco is not rectified by May 26th, the District should reengage BB&T to see if funding can be still be obtained so as not to delay the project. H. E. Seufer second. Unanimous.

Annual Budgets. G. K. Arnott moved to approve the budgets as presented. H. E. Seufer second. Unanimous.

Safe Deposit Box Resolution. G. K. Arnott moved to approve the resolution to continue to authorize access to the Board Members, Jerry Dotson and Kelley Sanders. H. E. Seufer second. Unanimous.

MINUTES & TREASURER'S REPORT

APPROVED

BY: *Steph L. Nulter*

DATE: 6/9/2015

Accounting Agreement. G. K. Arnott moved to approve the Agreement for Accounting Services with Bennet & Dobbins, PLLC for FY 2015-16. H. E. Seufer second. Unanimous.

Audit Documents. H. E. Seufer moved to approve the Audit Agreement with Tetrick & Bartlett, PLLC for the FY 2014-15. G. K. Arnott second. Unanimous.

The next regular board meeting will be held on June 9th, 2015.

Meeting adjourned at 6:50 P.M.