



Union Williams
PUBLIC SERVICE DISTRICT

P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

November 10, 2015

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held October 13, 2015. This meeting was held in the District's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Sincerely,

Kelley Sanders
Office Supervisor

enclosure

UNION WILLIAMS PUBLIC SERVICE DISTRICT

Regular Board Meeting

October 13, 2015

Roll Call:

Present -

S. L. Nulter, Chairman

H. E. Seufer, Secretary

G. K. Arnott, Treasurer

Attending:

Matt Brenner, Dunn Engineers

Robert Kent, Bowles, Rice, McDavid, Graff & Love

Location and Time:

5:30 P.M. District Office

Minutes by:

J. L. Dotson

S. L. Nulter called the meeting to order.

G. K. Arnott moved to accept the minutes of the regular board meeting from September 8, 2015.
H. E. Seufer second. Unanimous.

Discussed financial statements. G. K. Arnott moved to approve the financial statements. H. E. Seufer second. Unanimous.

Customer Concerns. None to discuss.

Discussed the tank painting project. Matt Brenner gave an update. Chichester II is done inside and they are currently working on the outside. Once it is complete the contractor intends to do Hupp I and then shut down for the season. H. E. Seufer moved to approve Drawdown #2. G. K. Arnott second. Unanimous.

Discussed the sewer line on James Fordyce's property at the Meadows Mobile Home Park. Robert Kent provided an overview of the situation. In the settlement for the lawsuit it was agreed that the District would move the line one time at Mr. Fordyce's request. However the agreement states that the reason and location for the relocation must be reasonable. Mr. Kent has written to Mr. Fordyce's attorney Marvin Masters three times requesting a response to those questions and they have failed to provide an answer. Mr. Kent will continue to try to get the answers we need to proceed.

MINUTES & TREASURER'S REPORT

APPROVED

BY: *Step L Nulter*

DATE: 11-10-2015

Audit Documents. Tetrick and Bartlett has provided several documents related to the audit that need to be filled out and executed by the board members and general manager. H. E. Seufer moved to execute the audit documents. G. K. Arnott second. Unanimous.

The next regular board meeting will be held on November 10, 2015.

Meeting adjourned at 7:15 P.M.