



**Union Williams**  
PUBLIC SERVICE DISTRICT

P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

April 20, 2016

Wood County Commissioners  
No. 1 Court Square, Suite 203  
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held March 10, 2016. This meeting was held in the District's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Kelley Sanders  
Office Supervisor

enclosure

**UNION WILLIAMS PUBLIC SERVICE DISTRICT**  
Regular Board Meeting  
March 10, 2016

Roll Call:  
Present -  
S. L. Nulter, Chairman  
G. K. Arnott, Treasurer  
H. E. Seufer, Secretary

**MINUTES & TREASURER'S REPORT**  
**APPROVED**

Attending:  
Phil Nuce, Bennet & Dobbins, LLC.

BY: Steph L Nulter

Location and Time:  
6:00 P.M. District Office

D.D. 4-20-2016

Minutes by:  
J. L. Dotson

S. L. Nulter called the meeting to order.

H. E. Seufer moved to accept the minutes of the regular board meeting from February 9, 2016.  
G. K. Arnott second. Unanimous.

Discussed financial statements. H. E. Seufer moved to approve the financial statements. G. K. Arnott second. Unanimous.

Customer Concerns. None to discuss.

Discussed Sewer Rate Case. Phil Nuce from Bennett & Dobbins explained the way the rate increase was structured. It will be a four step case. An emergency rate will be requested that will include a \$1.00 per thousand gallon surcharge requested by the Water Development Authority to cover the shortfall in bond payments. The second step will be an amount to cover the rest of the District's shortage. The third step is expected to occur twelve to thirteen months after the first step goes into effect and will be the removal of the surcharge. The fourth step will occur in the future when the loans are paid that cover the remaining shortages. G. K. Arnott moved to approve the rate case as presented. H. E. Seufer second. Unanimous. Reviewed the sewer expenses for the month.

Discussed the tank painting project. The contractor is shut still down for the season. H. E. Seufer moved to approve Drawdown #6. G. K. Arnott second. Unanimous.

The next regular board meeting will be held on April 21, 2016 at 5:30 P.M.

Meeting adjourned at 7:05 P.M.