



**Union Williams**  
PUBLIC SERVICE DISTRICT

P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

December 12, 2016

Wood County Commissioners  
No. 1 Court Square, Suite 203  
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held November 8, 2016. This meeting was held in the District's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Kelley Sanders  
Office Supervisor

enclosure

UNION WILLIAMS PUBLIC SERVICE DISTRICT  
Regular Board Meeting  
November 8, 2016

Roll Call:

Present -

S. L. Nulter, Chairman  
G. K. Arnott, Treasurer  
H. E. Seufer, Secretary

Attending:

Matt Brenner, Dunn Engineers  
Zack Dobbins, Bennett & Dobbins

Location and Time:

5:30 P.M. District Office

Minutes by:

J. L. Dotson

S. L. Nulter called the meeting to order.

G. K. Arnott moved to accept the minutes of the regular board meeting from October 13, 2016.  
H. E. Seufer second. Unanimous.

Discussed financial statements. G. K. Arnott moved to approve the financial statements. H. E. Seufer second. Unanimous.

Customer Concerns. John Kelly sewer odor complaint. The District will continue to investigate this complaint.

Discussed Tank Painting Project. Matt Brenner provided an update. The contractor has finished painting all the tanks. Electricity has been connected at Herlinger and Ogden. The power company still needs to install power to the Waverly tank. The fencing contractor has to install fence at the Airport and take care of their punch list items. The telemetry still has to be installed by Patriot Services. SGI is laying gravel at the Airport site. Discussed the pay request and change order. G. K. Arnott moved to approve Drawdown #13. H. E. Seufer second Unanimous. G. K. Arnott moved to approve Change Order #5. H. E. Seufer second. Unanimous.

Discussed the Sewer Expenses and the WWDA Complaint against the District. Zack Dobbins provided a summary of the WDA's complaint and the current financial situation.

Discussed Water Rate and looked at water expenses. Zack Dobbins explained the Rule 42 results for the rate case. G. K. Arnott moved to approve and file the Rule 42 with the WVPSC. H. E. Seufer second. Unanimous.

MINUTES & TREASURER'S REPORT  
**APPROVED**

BY: Steph L. Nulter

DATE: 12-13-2016

Discussed Chichester Lane Home Owners Association request for financial assistance in repairing their road. Mr. Douglas will be invited to next month's meeting.

The next regular board meeting will be held on Tuesday December 13, 2016 at 5:30 P.M.

Meeting adjourned at 7:25 P.M.