



Union Williams

PUBLIC SERVICE DISTRICT

P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

February 14, 2017

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held January 10, 2017. This meeting was held in the District's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Kelley Sanders
Office Supervisor

enclosure

UNION WILLIAMS PUBLIC SERVICE DISTRICT
Regular Board Meeting
January 10, 2017

Roll Call:

Present -

S. L. Nulter, Chairman

G. K. Arnott, Treasurer

H. E. Seufer, Secretary

Attending:

Matt Brenner, Dunn Engineers

Location and Time:

5:30 P.M. District Office

Minutes by:

J. L. Dotson

S. L. Nulter called the meeting to order.

G. K. Arnott moved to accept the minutes of the regular board meeting from December 13, 2016 and the special board meeting from December 21, 2016. H. E. Seufer second. Unanimous.

Discussed financial statements. G. K. Arnott moved to approve the financial statements. H. E. Seufer second. Unanimous.

Customer Concerns. None to discuss.

Discussed Tank Painting Project. Matt Brenner provided an update. The project is substantially completed. G. K. Arnott moved to approve Drawdown #15, Change Order #8 and the Certificate of Substantial Completion. H. E. Seufer second. Unanimous.

The Board discussed the Sewer Expenses and the WVWDA Complaint against the District and makes the following comments regarding the WVWDA complaint and the details surrounding it. The situation that brought about this complaint arose because the District has followed the stipulations set forth in the bond covenants that require Operation and Maintenance costs to be paid before the bond payments are made. Following these rules caused the District to fall behind in bond payments. The District had initiated a rate case, in a timely manner, to address the situation, but the rate case process time led to the situation of fund deficits for a number of months. Since the new rate has been in place the District is able to immediately begin making full bond payments and the additional 11% payment to catch up on the arrearage. In addition, the Board has approved and the District has filed an additional rate case with the West Virginia Public Service Commission. This extra rate, if approved, will enable the District to pay off the arrearage in a shorter time period.

Discussed Water Rate and looked at water expenses.

MINUTES & TREASURER'S REPORT

APPROVED

BY: *S. L. Nulter*

DATE: 2-14-2017

Held election of officers. G. K. Arnott nominated each member to the position they currently hold. S. L. Nulter Chairman; S. E. Seufer Secretary; G. K. Arnott Treasurer. Nominations were closed. G. K. Arnott moved to appoint the offices as nominated. S. E. Seufer second. Unanimous.

The next regular board meeting will be held on Tuesday January 10, 2017 at 5:30 P.M.

Meeting adjourned at 7:15 P.M.

