



**Union Williams**  
PUBLIC SERVICE DISTRICT

P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

March 14, 2018

Wood County Commissioners  
No. 1 Court Square, Suite 203  
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held February 13, 2018. This meeting was held in the District's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Kelley Sanders  
Office Supervisor

enclosure

UNION WILLIAMS PUBLIC SERVICE DISTRICT  
Regular Board Meeting  
February 13, 2018

Roll Call:

Present -

S. L. Nulter, Chairman

G. K. Arnott, Treasurer

C. E. Lancaster, Secretary

Attending:

Location and Time:

5:30 P.M. District Office

Minutes by:

J. L. Dotson

MINUTES & TREASURER'S REPORT

**APPROVED**

BY: Stephen L. Nulter

DATE: 3-13-2018

S. L. Nulter called the meeting to order.

G. K. Arnott moved to accept the minutes of the regular board meeting from January 9, 2018. C. E. Lancaster second. Unanimous.

Discussed financial statements. G. K. Arnott moved to approve the financial statements. C. E. Lancaster second. Unanimous.

Customer Concerns. None to discuss.

Discussed Sewer Expenses and Capital Expenditures.

Discussed Water Expenses and Capital Expenditures.

Reviewed Line Extension Policy, Water Meter Testing Policy, Leak Detection Policy, Water Conservation Policy, and Confined Space Policy. G.K. Arnott moved to adopt the policies as revised. C. E. Lancaster second. Unanimous.

Reviewed Financial Statements for Fiscal Year Ending June 30, 2017.

Meeting adjourned at 7:55 P.M.