



Union Williams
PUBLIC SERVICE DISTRICT

P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

April 25, 2018

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held April 10, 2018. This meeting was held in the District's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Chrissy Winans
Office Supervisor

enclosure

UNION WILLIAMS PUBLIC SERVICE DISTRICT
Regular Board Meeting
April 10, 2018

COPY

Roll Call:

Present -

S. L. Nulter, Chairman

G. K. Arnott, Treasurer

C. E. Lancaster, Secretary

MINUTES & TREASURER'S REPORT

APPROVED

Attending:

BY: S. L. Nulter

Location and Time:

5:30 P.M. District Office

DATE: 4-24-2018

Minutes by:

K. A. Sanders

S. L. Nulter called the meeting to order.

G. K. Arnott moved to accept the minutes of the regular board meeting from March 13, 2018. C. E. Lancaster second. Unanimous.

Discussed financial statements. G. K. Arnott moved to approve the financial statements. C. E. Lancaster second. Unanimous.

Customer Concerns. Anthony Stevens was added to the agenda but was not present.

Discussed Sewer Expenses and Capital Expenditures.

Discussed Water Expenses and Capital Expenditures.

G. K. Arnott moved to adopt the Climbing Policy, Water Leak Adjustment Policy, Sewer Adjustment after Water Leak Adjustment Policy, and Defensive Driving Policy. C. E. Lancaster second. Unanimous.

G.K. Arnott moved to adopt the Employee Handbook and Identity Theft Policy as revised. C. E. Lancaster second. Unanimous.

G.K. Arnott moved to approve the Tetrick and Bartlett Audit Agreement. C. E. Lancaster second. Unanimous.

Next regular meeting: April 24, 2018

Meeting adjourned at 7:30 P.M.