



Union Williams
PUBLIC SERVICE DISTRICT

P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

November 13, 2018

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed are copies of the minutes of our Regular Board Meeting held October 9, 2018 and two Special Board Meetings, that were held on October 24 and 25, 2018. All meetings were held at the District's office in Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Chrissy Winans
Office Supervisor

enclosure

UNION WILLIAMS PUBLIC SERVICE DISTRICT
Regular Board Meeting
October 9, 2018

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Roll Call:
Present -
S. L. Nulter, Chairman
G. K. Arnott, Treasurer
C. E. Lancaster, Secretary

MINUTES & TREASURER'S REPORT
APPROVED

Attending:

BY: S. L. Nulter

Location and Time:
5:30 P.M. District Office

DATE: 11-13-2018

Minutes by:
K. A. Sanders

S. L. Nulter called the meeting to order at 5:30 P.M.

G. K. Arnott moved to accept the minutes of the regular board meeting from September 19, 2018 as well as the minutes from the two special board meetings held September 25 and September 27, 2018. C. E. Lancaster second. Unanimous.

Discussed financial statements. G. K. Arnott moved to approve the financial statements. C. E. Lancaster second. Unanimous.

Reviewed status of WV MBC Sewer Bond Deficiency. Payment made in October will bring us current on our payments. Our step II sewer rates will become effective for billing to be mailed at the end of October.

Discussed progress of Water Loss Project. We currently have a leak in the Schultz area and are losing approximately 40,000 gallons of water a day. Mr. John Mottshhead from the Public Service Commission of West Virginia visited us on October 5 to assist us in locating our leak. He was unsuccessful. He recommended that we contact Mr. Mike Hershman of West Virginia Rural Water Association and ask for his assistance. We are currently awaiting notification from Mr. Hershman on when he is able to visit us.

Next regular meeting: November 13, 2018, 5:30 PM at the district office.
Two special meetings are scheduled to interview engineering firms: October 24 and 25, 5:30 PM at the district office.

Meeting adjourned at 6:20 P.M.

UNION WILLIAMS PUBLIC SERVICE DISTRICT
Special Board Meeting
October 25, 2018

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**MINUTES & TREASURER'S REPORT
APPROVED**

Roll Call:
S. L. Nulter, Chairman
G. K. Arnott, Treasurer
C.E. Lancaster, Secretary

BY: *S. L. Nulter*

DATE: 11-3-2018

Location and Time:
5:30 P.M. District Office

Minutes by:
K.A. Sanders

Attending: Frederick Hypes, F. Wayne Hypes, and Bryan Byrd of Dunn Engineers, Inc.

S. L. Nulter called the meeting to order.

The Board interviewed Dunn Engineers for services to be performed on upcoming water and sewer projects.

Adjourned at 6:25 PM.

Notice

Union Williams P.S.D. will hold special board meetings at our District office on the following days at 5:30 P.M. to interview engineering firms to perform work on upcoming water and sewer projects:

Tuesday, September 25, 2018

Thursday, September 27, 2018

Wednesday, October 24, 2018

Thursday, October 25, 2018

UNION WILLIAMS PUBLIC SERVICE DISTRICT

Special Board Meeting

October 24, 2018

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MINUTES & TREASURER'S REPORT

APPROVED

Roll Call:

S. L. Nulter, Chairman

G. K. Arnott, Treasurer

C.E. Lancaster, Secretary

BY: *S. L. Nulter*

Location and Time:

5:30 P.M. District Office

DATE: 11-23-2018

Minutes by:

K.A. Sanders

Attending: John Cole and Tony Fish from RK&K Engineering firm.

S. L. Nulter called the meeting to order.

The Board interviewed RK&K Engineering Firm for services to be performed on upcoming water and sewer projects.

Adjourned at 6:35 PM.

Notice

Union Williams P.S.D. will hold special board meetings at our District office on the following days at 5:30 P.M. to interview engineering firms to perform work on upcoming water and sewer projects:

Tuesday, September 25, 2018

Thursday, September 27, 2018

Wednesday, October 24, 2018

Thursday, October 25, 2018