



Union Williams
PUBLIC SERVICE DISTRICT

P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

April 9, 2019

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on March 12, 2019. This meeting was held in the District's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Chrissy Winans
Office Supervisor

enclosure

UNION WILLIAMS PUBLIC SERVICE DISTRICT
Regular Board Meeting
March 12, 2019

COPY

Roll Call:

Present -

S. L. Nulter, Chairman

G. K. Arnott, Treasurer

C. E. Lancaster, Secretary

Attending: Robert Steptoe III, Director, Crews & Associates

Location and Time:

5:30 P.M. District Office

Minutes by:

K. A. Sanders

S. L. Nulter called the meeting to order at 5:30 P.M.

Robert Steptoe of Crews & Associates spoke to the board to review the benefits his firm could offer the District if coordinate funding for our upcoming sewer project.

G. K. Arnott moved to accept the minutes of the regular board meeting from February 12, 2019.
C. E. Lancaster second. Unanimous.

Discussed monthly financial statements. G. K. Arnott moved to approve the financial statements. C. E. Lancaster second. Unanimous.

Customer complaints – none.

Discussed progress of Water Loss Project.

Reviewed status of sewer project.

An annual review of the following policies was completed: Climbing Policy; Confined Space Policy; Cross-Connection Regulation; Identity Theft Protection Policy; Employee Handbook. No changes were recommended at this time.

Board went into Executive session at 6:30 PM.

Board returned from Executive session at 7:15 PM

Next regular meeting: April 9, 2019, 5:30 PM at the district office.

Meeting adjourned at 7:30 P.M.

MINUTES & TREASURER'S REPORT

APPROVED

BY: *S. Nulter*

DATE: 4-9-2019