



Union Williams
PUBLIC SERVICE DISTRICT

P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

August 13, 2019

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on July 18, 2019 and a copy of the minutes for a Special Board Meeting that was held on July 29, 2019. This meeting was held in the District's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Chrissy Winans
Office Supervisor

enclosure

UNION WILLIAMS PUBLIC SERVICE DISTRICT
Regular Board Meeting
July 18, 2019

COPY

Roll Call:

Present -

S. L. Nulter, Chairman
G. K. Arnott, Treasurer
C. E. Lancaster, Secretary

Location and Time:

5:30 P.M. District Office

Minutes by:

K. A. Sanders

S. L. Nulter called the meeting to order at 5:30 P.M.

Customer Complaints-none

G. K. Arnott moved to accept the minutes of the regular board meeting from June 11, 2019. C. E. Lancaster second. Unanimous.

Reviewed monthly financial statements. G. K. Arnott moved to approve the financial statements. C. E. Lancaster second. Unanimous.

Discussed the meter reader job opening. Newly hired employee starting July 26, 2019.

Reviewed progress of Water Loss Project. Mike Hersman, WVRWA, found the leak we have been looking for in the Schultz area.

Sewer Project Update: RK&K Engineers held a conference call on Monday, July 15, to introduce us to Rob Linthucum. Rob is a hydrogen sulfide specialist that will be looking at our system for ways to improve our issues.

The bill for the Chichester Lane Maintenance Association was reviewed by the board. The board needs to see the Association's Organizational Paperwork, along with its filings; a list of members; and each members share amount. We have not received paperwork requesting that we join the association, so we are unfamiliar with how it has been formed.

A motion was made by G. K. Arnott to give Kelley Sanders voting credentials for Union Williams PSD at the WV Rural Water Conference. C. E. Lancaster second. Unanimous.

Reviewed the annual agreement from Bennett and Dobbins to prepare our FY 2018-19 financial statements. G. K. Arnott moved to accept. C. E. Lancaster second. Unanimous.

Pledgee and FedMail forms from WesBanco were presented to the board for approval. G. K. Arnott moved to accept. C. E. Lancaster second. Unanimous.

MINUTES & TREASURER'S REPORT
APPROVED

BY: *S. Nulter*

DATE: 8-13-2019

Next regular meeting: July 18, 2019, 5:30 PM at the district office.

Meeting adjourned at 6:45 P.M.

UNION WILLIAMS PUBLIC SERVICE DISTRICT
Special Board Meeting
July 29, 2019

Roll Call:

Present -

S. L. Nulter, Chairman

G. K. Arnott, Treasurer

C. E. Lancaster, Secretary

Attending:

Tony Fish, R.K. & K, Engineers

John Cole, R.K. & K. Engineers

Location and Time:

4:30 P.M. District Office

Minutes by:

K. A. Sanders

S. L. Nulter called the meeting to order at 4:30 P.M.

R.K. & K. Engineers reviewed the status of the Sewer Rehabilitation Project.

R.K. & K. Engineers estimate the Rehabilitation Project to cost 2.3 million dollars. G. K. Arnott motioned to move forward and contact our accountant, Zack Dobbins of Bennett and Dobbins, for rate increase estimates to cover the project's cost.

Next regular meeting: August 13, 2019, 5:30 PM at the district office.

Meeting adjourned at 7:00 P.M.

MINUTES & TREASURER'S REPORT

APPROVED

BY: S. L. Nulter

DATE: 8-13-2019

Special Board Meeting Agenda

Purpose: Review activity for the Sewer Rehabilitation Project

July 29, 2019

- **Warranty information on Xypex Megamix II sealant**
- **Jesterville lift station alternate reconstruction plan (in case walls are not salvageable)**
- **Resizing of bi-pass pumps for Simex and Emerson Commons**
- **Pumping plan for vac station while sewer plant is down to install bi-pass**
- **Updated plans for blower installation (brand of blowers, number of blowers, and installation at plant)**
- **Hydrogen Sulfide Study**