



Union Williams
PUBLIC SERVICE DISTRICT

P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

November 12, 2019

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meetings

Dear Commissioners:

Enclosed are copies of the minutes from our Regular Board Meeting held on October 8, 2019 and the Special Board Meeting that was held on October 22, 2019. These meetings were held in the District's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Chrissy Winans
Office Supervisor

enclosure

UNION WILLIAMS PUBLIC SERVICE DISTRICT
Special Board Meeting
October 22, 2019

COPY

Roll Call:

Present -

S. L. Nulter, Chairman

G. K. Arnott, Treasurer

C. E. Lancaster, Secretary

MINUTES & TREASURER'S REPORT

APPROVED

Attending:

Terrance Moran, Potesta and Associates

BY: *S. L. Nulter*

Location and Time:

4:30 P.M. District Office

DATE: 11-12-2019

Minutes by:

K. A. Sanders

S. L. Nulter called the meeting to order at 4:30 P.M.

Terrance Moran, of Potesta and Associates, was available to discuss Union Williams Public Service District's Source Water Protection Plan. There was no public participation.

Next regular meeting: November 12, 2019, 5:30 PM at the district office.

Meeting adjourned at 5:00 P.M.

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UNION WILLIAMS PUBLIC SERVICE DISTRICT
Regular Board Meeting
October 8, 2019

Roll Call:
Present -
S. L. Nulter, Chairman
G. K. Arnott, Treasurer
C. E. Lancaster, Secretary

MINUTES & TREASURER'S REPORT
APPROVED

Location and Time:
5:30 P.M. District Office
Minutes by:
K. A. Sanders

BY: *S. L. Nulter*

DATE: 11-12-2019

S. L. Nulter called the meeting to order at 5:30 P.M.

G. K. Arnott moved to accept the minutes of the regular board meeting from September 10, 2019. C. E. Lancaster second. Unanimous.

Reviewed monthly financial statements. G. K. Arnott moved to approve the financial statements. C. E. Lancaster second. Unanimous.

Discussed personnel. – No issues
Customer complaints – none

Reviewed progress of Water Loss Project. District monthly unaccounted for water loss is at 4%.

Sewer Project Update: Updated initial plan has been received from RK&K
Aulick Chemical Company agreed to rent us Odalog Meters for \$80 a month for each. A total of four was received. We are currently collecting data for the H2S Study.

Board reviewed the financial situation of the sewer department. Zack Dobbins, of Bennett and Dobbins, recommended that we submit for a general rate increase to replenish the SB 234 money. We can then submit for the sewer project rate increase directly following. G. K. Arnott motioned to act on Mr. Dobbins' recommendation. C. E. Lancaster second. Unanimous.

Choices for removing sludge from the sewer plant were reviewed by the Board. G. K. Arnott motioned to accept Mr. Frank Lane's offer to lease his dump truck for \$500.00 a month, until the District is financially able to repair, or replace their dump truck. C. E. Lancaster second. Unanimous.

Special meeting scheduled for October 22, 2019, 4:30 PM, at the District office, to discuss the Source Water Protection Plan.

Next regular board meeting will be November 12, 2019, at 5:30 PM, at the District Office.

Meeting adjourned at 6:45 P.M.