



Union Williams
PUBLIC SERVICE DISTRICT

P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

February 11, 2020

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on January 14, 2020. This meeting was held in the District's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Chrissy Winans
Office Supervisor

enclosure

UNION WILLIAMS PUBLIC SERVICE DISTRICT
Regular Board Meeting
January 14, 2020

COPY

Roll Call:
Present -
S. L. Nulter, Chairman
G. K. Arnott, Treasurer
C. E. Lancaster, Secretary

MINUTES & TREASURER'S REPORT

APPROVED

Location and Time:
5:30 P.M. District Office
Minutes by:
K. A. Sanders

BY: *S. L. Nulter*

DATE: 2-11-2020

Attendees: F. Wayne Hypes and Frederick L. Hypes, Engineers for Dunn Engineers

S. L. Nulter called the meeting to order at 4:30 P.M.

Minutes from board meeting held on December 11, 2019 were read. G. K. Arnott moved to accept the minutes. C. E. Lancaster second. Unanimous.

Reviewed monthly financial statements. G. K. Arnott moved to approve the financial statements. C. E. Lancaster second. Unanimous.

Customer complaints – none

Reviewed progress of Water Loss Project. District monthly unaccounted for water loss is at 22%.

Sewer Project Update: The board discussed the meeting between Melinda Peters and Mike Myers, RK&K partners, and Kelley Sanders and Greg Arnott. They are to deliver the Task 1 and Task 2 documents for Union Williams PSD review. We will then determine if the product prepared will help the District move forward with the sewer project. We will continue the discussion and review at the next scheduled board meeting, February 11, 2020.

Dunn Engineers attended the meeting to discuss the continuation of the sewer project. G.K. Arnott moved to hire Dunn Engineers to complete the sewer project work. C. E. Lancaster second. Unanimous.

Next Board meeting is February 11, 2020, 4:30 PM at the District office.

Meeting was adjourned at 6:35 PM.