

COPY

UNION WILLIAMS PUBLIC SERVICE DISTRICT
Regular Board Meeting
February 11, 2020

Roll Call:

Present -

S. L. Nulter, Chairman

G. K. Arnott, Treasurer

C. E. Lancaster, Secretary

MINUTES & TREASURER'S REPORT

APPROVED

Location and Time:

5:30 P.M. District Office

Minutes by:

K. A. Sanders

BY: Step L Nulter

DATE: 3-10-2020

Attendees: F. Wayne Hypes and Frederick L. Hypes, Engineers for Dunn Engineers
Nathan Atkinson, RK&K Engineers Executive Director

S. L. Nulter called the meeting to order at 4:30 P.M.

Minutes from board meeting held on January 14, 2020 were read. G. K. Arnott moved to accept the minutes. C. E. Lancaster second. Unanimous.

Reviewed monthly financial statements. G. K. Arnott moved to approve the financial statements. C. E. Lancaster second. Unanimous.

Customer complaints – none

Reviewed progress of Water Loss Project. District monthly unaccounted for water loss is at 31%. It was discussed, and decided, that we should start working on the metering of each zone area, to help detect leaks more quickly.

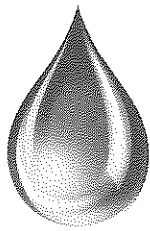
Personnel concerns – none

The Board discussed the findings of the FY 18-19 Financial Statements, prepared by Bennett and Dobbins. G. K. Arnott moved to accept as presented. C. E. Lancaster second. Unanimous.

The Board reviewed, and agreed with Kelley Sanders' recommendation, that we do not renew our annual membership with the AWWA. We do not receive many benefits for our dues.

The Board accepted the terms laid out in the engagement letter from Tetrick and Bartlett to complete our Audit. G.K. Arnott first motion. C. E. Lancaster second. Unanimous.

The Pleasant's County Commission submitted a request to extend water service to seven customers located on Homestead Drive and Steele Farm Road, as a PSC Water Rule 5.5 line extension agreement. The district share will be \$16,868.88. The Board directed Kelley Sanders to go ahead and collect an estimate for the work, to see if the Commission is interested in pursuing it any further.



Union Williams
PUBLIC SERVICE DISTRICT

P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

March 10, 2020

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on February 11, 2020. This meeting was held in the District's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Chrissy Winans
Office Supervisor

enclosure