



Union Williams
PUBLIC SERVICE DISTRICT

P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

August 11, 2020

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on July 14, 2020. This meeting was held in the District's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Chrissy Winans
Office Supervisor

enclosure

UNION WILLIAMS PUBLIC SERVICE DISTRICT
Regular Board Meeting
July 14, 2020

COPY

Roll Call:

Present -

S. L. Nulter, Chairman

G. K. Arnott, Treasurer

C. E. Lancaster, Secretary

MINUTES & TREASURER'S REPORT

APPROVED

Location and Time:

4:30 P.M. – District Office

Minutes by:

K. A. Sanders

BY: Styl L Nulter

DATE: 8-11-2020

S. L. Nulter called the meeting to order at 4:30 P.M.

Minutes from board meeting held on June 9, 2020, were read. G. K. Arnott moved to accept the minutes. C. E. Lancaster second. Unanimous.

Reviewed monthly financial statements. G. K. Arnott moved to approve the financial statements. C. E. Lancaster second. Unanimous.

Customer complaints – none

Customer Service Concerns over the COVID-19 pandemic

Shut-off of water service for nonpayment resumed July 1, 2020, with the guidance of the WV Public Service Commission.

Reviewed progress of Water Loss Project. District monthly unaccounted for water loss is at 24%. Delivery was delayed on the new station meters we need to purchase from Core and Main. We should receive one this month.

Personnel concerns – none

The Release and Settlement agreement, between Union Williams PSD and RK&K Engineers, was reviewed. G.K. Arnott moved to approve. C. E. Lancaster second. Unanimous.

G. K. Arnott motioned that the board go into executive session at 5:35 PM.

Board returned from executive session at 5:55 PM. Motion was made by G. K. Arnott to approve the pay increase that was discussed while in executive session. C. E. Lancaster second. Unanimous.

Members of the Board reviewed, and approved the annual audit prepared by Tetrick and Bartlett for Fiscal Year 18-19. G. K. Arnott first. C. E. Lancaster second. Unanimous.

Next Board meeting is August 11, 4:30 PM at the District office.

Meeting was adjourned at 6:15 PM.