



**Union Williams**  
PUBLIC SERVICE DISTRICT

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P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

January 13, 2021

Wood County Commissioners  
No. 1 Court Square, Suite 203  
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on December 8, 2020. This meeting was held in the District's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Tracy Orr  
Office Supervisor

enclosure

UNION WILLIAMS PUBLIC SERVICE DISTRICT  
Regular Board Meeting  
December 8, 2020

Roll Call:  
Present -  
S. L. Nulter, Chairman  
G. K. Arnott, Treasurer

Attended:  
Frank Lane

Location and Time:  
4:30 P.M. – District Office

Minutes by:  
K. A. Sanders

MINUTES & TREASURER'S REPORT

**APPROVED**

BY: Steph L. Nulter

DATE: 01-12-2021

S. L. Nulter called the meeting to order at 4:30 P.M.

Minutes from board meeting held on November 10, 2020 were read. G. K. Arnott moved to accept the minutes. S. L. Nulter second. Unanimous.

Reviewed monthly financial statements. G. K. Arnott moved to approve the financial statements. S. L. Nulter second. Unanimous.

Kelley Sanders gave an update on the sewer project. The North Hills city council is meeting on December 10. Mayor Dale Baumgartner has advised that the council will review the information Union Williams PSD has submitted to them concerning the septicity of their sewer. They have also reached out to engineering firms for advice. Mr. Baumgartner then stated he would report back to Union Williams PSD with their decision on how to handle their septicity issues.

After discussion, a decision was made that we should implement the installation of the chemicals at the North Hills lift station, to avoid further damage to our system, until we can move forward with a long term solution. Kelley will reach out to Dunn Engineers, and ask them to move forward with this work, as soon as feasible. G. K. Arnott moved to approve this decision. S. L. Nulter second. Unanimous.

Customer complaints – none

Personnel issues - none

Reviewed progress of Water Loss Project. District monthly unaccounted for water loss is at 8%. Three new station meters are to be installed this month.

Next Board meeting is January 12, 2021, 4:30 PM, at the District office.

Meeting was adjourned at 6:30 PM.