



# Union Williams

PUBLIC SERVICE DISTRICT

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P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

February 10, 2021

Wood County Commissioners  
No. 1 Court Square, Suite 203  
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on January 12, 2021. This meeting was held in the District's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Tracy Orr  
Office Supervisor

enclosure

**UNION WILLIAMS PUBLIC SERVICE DISTRICT**  
Regular Board Meeting  
January 12, 2021

Roll Call:

Present -

S. L. Nulter, Chairman

G. K. Arnott, Treasurer

Attended:

Frank Hypes, Dunn Engineers

Location and Time:

4:30 P.M. – District Office

Minutes by:

K. A. Sanders

**MINUTES & TREASURER'S REPORT**

**APPROVED**

BY: Styl L Nulter

DATE: 2-9-2021

S. L. Nulter called the meeting to order at 4:30 P.M.

Minutes from board meeting held on December 8, 2020 were read. G. K. Arnott moved to accept the minutes. S. L. Nulter second. Unanimous.

Reviewed monthly financial statements. G. K. Arnott moved to approve the financial statements. S. L. Nulter second. Unanimous.

Fred Hypes gave a sewer project update. The North Hills lift station Nitra Nox tank and pumps are now installed and running. Aulick will be sending a technician in the near future to check hydrogen sulfide levels at both the Jesterville and Hoagland lift stations, to make sure the Nitra Nox is working effectively.

Mr. Hypes asked if it was the District's intention to use the Mid-Ohio Valley Regional Council's services for this project. After discussion, it was decided that it would be in the best interest of the District to allow them to administer the project. G. K. Arnott moved to approve. S. L. Nulter second. Unanimous.

The Board also requested that Dunn Engineers provide the District with a schedule that would help us track the progress of the project. Mr. Hypes agreed to send a schedule to Kelley Sanders tomorrow.

Customer complaints – none

Personnel issues – Newly hired Customer Service Representative – Megan Seagrave.

Reviewed progress of Water Loss Project. District monthly unaccounted for water loss is at 1%. Three new station meters were installed. Our next step will be to have Dunn Engineers take a look at the Waverly pressure zone for further tracking.

The 2004 Chevy Colorado in the water department has been experiencing many mechanical issues. It was decided that we should look for a small used truck to replace it. G. K. Arnott moved to purchase a new truck for the water department. S. L. Nulter second. Unanimous.

John Bullman, from Homestead Drive, has deposited \$33,000 with the District in order to get water extended to his property. Dunn Engineers is handling the project.

Next Board meeting is February 9, 2021, 4:30 PM, at the District office.

Meeting was adjourned at 7:10 PM.