



Union Williams

PUBLIC SERVICE DISTRICT

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April 14, 2021

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on March 9, 2021.
This meeting was held in the District's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Tracy Orr
Office Supervisor

enclosure

UNION WILLIAMS PUBLIC SERVICE DISTRICT

Regular Board Meeting
March 9, 2021

 COPY

Roll Call:

Present -

S. L. Nulter, Chairman

G. K. Arnott, Treasurer

D. A. Raines

Attended:

Location and Time:

4:30 P.M. – District Office

Minutes by:

K. A. Sanders

MINUTES & TREASURER'S REPORT

APPROVED

BY: Steph L Nulter

DATE: 4/13/2021

S. L. Nulter called the meeting to order at 4:30 P.M.

Minutes from board meeting held on February 9, 2021 were read. G. K. Arnott moved to accept the minutes. D. A. Raines second. Unanimous.

Reviewed monthly financial statements. G. K. Arnott moved to approve the financial statements. D. A. Raines second. Unanimous.

Kelley Sanders gave a sewer project update. We are currently waiting for Mr. Zack Dobbins, Bennett and Dobbins, to complete the Rule 42 paperwork, so that the Mid-Ohio Valley Regional Council can submit the application to the Infrastructure and Jobs Development Council. The deadline set for this work is April 10, 2021.

Customer complaints – none

Personnel issues – Christian Boyce, wastewater operator in training, resigned his position, due to his lack of transportation to and from work. Tyler Booth has been hired to replace him.

G. K. Arnott requested the Board go into executive session at 5:15 PM. The Board returned from executive session at 5:35 PM. D. A. Raines recommended the approval of the employee raise discussed while in executive session. G. K. Arnott second. Unanimous.

Reviewed progress of Water Loss Project. The District monthly unaccounted for water loss shows 38%. The accuracy of this water loss is in question, because the well meter has stopped working. Mr. Jordan Ash, water operator, is currently working to get someone to fix the meter. Kelley Sanders is waiting for Stonegate Construction to present an estimate for the installation of the vault and meter on Waverly Road.

She will also contact Dunn Engineers to obtain an estimated engineering cost for the development of a system wide plan to help track, and control water loss.

The fiscal year 2019-2020 Financial report prepared by Bennett and Dobbins was reviewed.

G. K. Arnott moved to accept the financial reports as presented. D. A. Raines second.
Unanimous.

A review of company policies was completed. No changes were necessary.

Next Board meeting is April 13, 2021, 4:30 PM, at the District office.

Meeting was adjourned at 6:00 PM.