

UNION WILLIAMS PUBLIC SERVICE DISTRICT

Regular Board Meeting

August 10, 2021

Roll Call:

Present -

S. L. Nulter, Chairman

G. K. Arnott, Treasurer

D. A. Raines, Secretary

MINUTES & TREASURER'S REPORT

APPROVED

Attended: Mr. Wayne Hypes, Dunn Engineers

BY: 

Location and Time:

4:30 P.M. – District Office

DATE: 9/14/2021

Minutes by:

K. A. Sanders

S. L. Nulter called the meeting to order at 4:30 P.M.

Minutes from board meeting held on July 13, 2021 were read. G. K. Arnott moved to accept the minutes. D. A. Raines second. Unanimous.

Reviewed monthly financial statements. G. K. Arnott moved to approve the financial statements. D. A. Raines second. Unanimous.

Mr. Wayne Hypes, Dunn Engineers, gave an update on the sewer project. The project has been approved by the Infrastructure and Jobs Development Council, and submitted to the Department of Environmental Protection for approval. A discussion was had concerning the project schedule provided by Dunn Engineers. The board requested that the schedule be altered so that the dates are in chronological order, and an item be added showing that Dunn Engineers would have the plans and specs completed for review December, 2021. G. K. Arnott motioned to approve these changes. D. A. Raines second. Unanimous.

Kelley Sanders updated the board on the Bullman water line project. Kelley reached out to Mr. Bullman by phone on July 14, 2021. Mr. Bullman responded by email to let her know that they were still working to obtain the right-of-way. A response was sent to the email to please call so that we could discuss the engineering fees. Mr. Bullman has not phoned. A follow-up email should be sent next week if no communication is received.

Personnel issues – none

G. K. Arnott requested the board enter executive session at 5:00 PM. The Board returned from executive session at 5:20PM. G. K. Arnott motioned to approve the salary increase discussed during the executive session. D. A. Raines second. Unanimous.

This month's District unaccounted for water loss is 5%. Several large leaks were discovered, and repaired throughout the month.

The board discussed the \$10,000 estimate from Harris Industrial to install a generator switch at the water plant. This upgrade was suggested during our last Sanitary Survey prepared by the WV Department of Health. The funds are now available in our water maintenance fund. G. K. Arnott motioned to approve the upgrade. D. A. Raines second. Unanimous.

Sewer expenses were discussed in detail. A motion was made by G. K. Arnott to move the funds as directed below to cover some large expenses:

\$14,492.43 withdrawal from Sewer Senate Bill 234 funds to cover the expense of rebuilding a blower servicing the sewer plant.

\$8,346.09 withdrawal from Sewer Senate Bill 234 funds to cover the expense of H₂S testing at Jesterville and Hoagland lift stations.

\$3,492.59 withdrawal from Sewer Maintenance funds to cover the expense of rebuilding a pump servicing the Industrial Park lift station.

D, A, Raines seconded the motion. Unanimous.

A discussion was had on the changes made to the WV Public Service Commission Rules and Regulations concerning leak adjustments. The PSC is now allowing Districts to assign a loss amount requirement suffered by the customer in order to qualify for a leak adjustment (not to exceed 200%). After discussion D. K. Raines motioned that we not change our current policy to reflect a loss amount in order to qualify for an adjustment. This would not service our customers fairly. Even a small loss can affect someone of a lower income negatively, and would put an undo burden on the customer if we did not allow them an adjustment because they did not meet a loss criteria set in the policy. This motion was seconded by G. K. Arnott. Unanimous.

Kelley Sanders presented the letter from the WV Department of Health offering grants for upgrades to public water utilities that are considered Surface Water Influenced Groundwater Community Public Water Systems. Potesta Engineers, during our SWPP preparation, recommended that we look at two options to help better prepare for a contamination event.

1. Drill a test well upstream to have available in case of river contamination. This would allow us to test the well water upstream of our current wells, and act before it affected our service wells. The work for the test well was estimated at \$23,000.
2. Drill a well away from the river, on the other side of Waverly Road, to use as a water source in case a River contamination affected our wells located by the river. The estimated cost of the additional well was 1,770,000.

After review, G. K. Arnott motioned to have Kelley Sanders work with Dunn Engineers to develop these plans, and submit an application for these grant funds. D. A. Raines second. Unanimous.

The Board discussed the meeting that was attended by all at the Wood County Commission on July 19, 2021 to discuss the possibility of consolidating the counties' Public Service Districts. After discussion, a letter was drafted to mail to the Wood County Commission, and The Public Service Commission of WV to express our concerns. G. K. Arnott moved to approve this communication. D. A. Raines second. Unanimous.

Next Board meeting is September 14, 2021, 4:30 PM, at the District office.

Meeting was adjourned at 7:15 PM.



Union Williams

PUBLIC SERVICE DISTRICT

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P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

September 15, 2021

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on August 10, 2021. This meeting was held in the District's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Tracy Orr
Office Supervisor

enclosure