

**UNION WILLIAMS PUBLIC SERVICE DISTRICT**

Regular Board Meeting

September 14, 2021

Roll Call:

Present -

S. L. Nulter, Chairman

G. K. Arnott, Treasurer

D. A. Raines, Secretary – by phone

Attended: Mr. Fred Hypes, Dunn Engineers

Mr. Fred Rader, Mid-Ohio Valley Regional Council

Location and Time:

4:30 P.M. – District Office

Minutes by:

K. A. Sanders

S. L. Nulter called the meeting to order at 4:30 P.M.

Minutes from board meeting held on August 10, 2021 were read. G. K. Arnott moved to accept the minutes. D. A. Raines second. Unanimous.

Reviewed monthly financial statements. G. K. Arnott moved to approve the financial statements. D. A. Raines second. Unanimous.

Mr. Fred Hypes, Dunn Engineers, gave an update on the sewer project. Dunn Engineers are currently working side-by-side with the WV Department of Environmental Protection while the project is being designed. Mr. Arnott asked if the schedule provided last month by Dunn Engineers had been altered per the board's request. Mr. Hypes advised that there had been a delay, and it would be emailed to Kelley Sanders on September 15.

Mr. Fred Rader, Mid-Ohio Valley Regional Council, presented contracts that were received from the legal advertisements run requesting bids for legal and accounting services to support the project. Only one contract was received for each service.

Bowles Rice, Attorneys at Law, submitted a proposal to provide bond counsel services for the fee of \$34,000. G. K. Arnott motioned to approve the contract at the specified fee, D. A. Raines second. Unanimous.

Bowles Rice also submitted a proposal to provide Public Service Commission Counsel and easement/local attorney services for a fee of \$44,000. G. K. Arnott moved to approve the contract at the stated fee, D. A. Raines second. Unanimous.

Bennett & Dobbins, PLLC, submitted a proposal to prepare the Rule 42, the CPA Certificate before closing, and all other necessary items that relate to the project including the IJDC application for the fee of \$30,000. G. K. Arnott motioned to approve the contract and the \$30,000 fee. D. A. Raines second. Unanimous.

The public meeting for the sewer project, which is a requirement for funding through the WV DEP, was scheduled for October 12, 2021, 4:30 PM.

**MINUTES & TREASURER'S REPORT**

**APPROVED**

BY: *Stephen L. Nulter*

DATE: 10-12-2021

Kelley Sanders updated the board on the Bullman water line project. Kelley followed up with Mr. Bullman by email on August 16 requesting that Mr. Bullman call to discuss the project and the engineering fees. Mr. Bullman has not phoned. The Board directed Kelley to prepare a letter to Mr. Bullman, with the advice of legal services, and a check for the remaining balance of the monies deposited to Union Williams PSD by Mr. and Mrs. Bullman to have water service extended to their home. If Mr. and Mrs. Bullman wish to pursue the water service in the future, we will take a look at the project again, upon their request.

Personnel issues – We have received a resignation from one of our sewer employees. The District has opened a job advertisement with Indeed.com in try and fill the vacancy.

This month's District unaccounted for water loss is 11%.

The Board discussed the first task force meeting held by the Wood County Commission on September 14, 2021. The WV Public Service Commission, and the Wood County Commission represented by Mr. Blair Couch, had discussions on how things may, or may not be handled. No decision was made concerning the possible consolidation of Public Service Districts.

Next Board meeting is October 12, 2021, 4:30 PM, at the District office.

Meeting was adjourned at 6:15 PM.



# Union Williams

PUBLIC SERVICE DISTRICT

This Institution is an equal opportunity provider and employer  
P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

October 13, 2021

Wood County Commissioners  
No. 1 Court Square, Suite 203  
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on September 14, 2021. This meeting was held in the District's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Tracy Orr  
Office Supervisor

enclosure