

UNION WILLIAMS PUBLIC SERVICE DISTRICT
Regular Board Meeting
December 14, 2021

COPY

Roll Call:

Present -

S. L. Nulter, Chairman

G. K. Arnott, Treasurer

D. A. Raines, Secretary

Attended:

Fred Hypes – Dunn Engineers

Location and Time:

4:30 P.M. – District Office

Minutes by:

K. A. Sanders

MINUTES & TREASURER'S REPORT

APPROVED

BY: S. L. Nulter

DATE: 1-11-2022

S. L. Nulter called the meeting to order at 4:30 P.M.

Minutes from board meeting held on November 9, 2021 were read. G. K. Arnott moved to accept the minutes. D. A. Raines second. Unanimous.

Reviewed monthly financial statements. G. K. Arnott moved to approve the financial statements. D. A. Raines second. Unanimous.

Dunn Engineers submitted Amendment No. 2 to the existing engineering agreement to provide design, construction administration, special services, post construction and resident project representation services for the relocation of the force main and power service for the Fordyce pumping station in the amount of \$124,500.00. G. K. Arnott motioned to approve. D. A. Raines second. Unanimous.

Mr. Cam Siegrist, attorney for Bowles and Rice, presented a Reimbursement Resolution (by email) for the work to the Fordyce property, not to exceed \$500,000. G. K. Arnott motioned to approve. D. A. Raines second. Unanimous.

Mr. Hypes advised the Board that the sewer upgrades have been approved by the WV Department of Environmental Protection. Dunn Engineers is currently working with Bowles and Rice attorneys as well as accountants from Bennett and Dobbins to get the design loan approved. He should have more information available next month.

Customer concerns -- none

Personnel issues -- Two new sewer employees have been added to the Union Williams staff. G. K. Arnott requested that the Board of Directors enter into Executive session at 5:10 PM. The Board returned from Executive session at 5:30 PM. G. K. Arnott motioned to approve the raises discussed during the Executive session. D. A. Raines second. Unanimous.

Members of the Board reviewed the audit for fiscal year 2019-2020 presented by Tetrick and Bartlett. G. K. Arnott motioned to accept the audit as presented. D. A. Raines second.

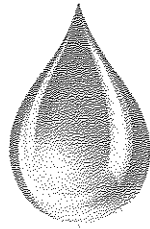
Unanimous.

Zack Dobbins, of Bennett and Dobbins accounting firm, advised Kelley Sanders that the Board of Directors should discuss requesting a general rate increase from the WV Public Service Commission, due to the financial loss the sewer operations suffered last fiscal year. He also said that the District could combine the general rate request with the request for our increase to pay for the design loan necessary to proceed with the sewer project. G. K. Arnott moved to prepare that Rule 42 necessary to request a rate increase. D. A. Raines second. Unanimous.

This month's District unaccounted for water loss is 22%. Much of this seems to be due to the holiday, which fell after the meter readings, but before the end of the month. After discussion, the Board requested that Kelley Sanders collect information to find out the easiest route to do a \$250,000 water project to move forward with the Water Loss Project developed by Dunn Engineers.

Next Board meeting is January 11, 2022, 4:30 PM, at the District office.

Meeting was adjourned at 6:00 PM.



Union Williams
PUBLIC SERVICE DISTRICT

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P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

January 12, 2022

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on December 14, 2021. This meeting was held in the District's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Tracy Orr
Office Supervisor

enclosure