

UNION WILLIAMS PUBLIC SERVICE DISTRICT
Regular Board Meeting
January 11, 2022

COPY

Roll Call:

Present -

S. L. Nulter, Chairman

G. K. Arnott, Treasurer

D. A. Raines, Secretary

Attended:

Location and Time:

4:30 P.M. – District Office

Minutes by:

K. A. Sanders

S. L. Nulter called the meeting to order at 4:30 P.M.

An election of officers was held. It was decided that all chairs will remain the same for this year, ending December 31, 2022. D. A. Raines motioned to approve the appointments. G. K. Arnott second. Unanimous.

Minutes from board meeting held on December 14, 2021 were read. G. K. Arnott moved to accept the minutes. D. A. Raines second. Unanimous.

Reviewed monthly financial statements. G. K. Arnott moved to approve the financial statements. D. A. Raines second. Unanimous.

Dunn Engineers submitted an update to the sewer upgrade project by email due to COVID quarantine restrictions. A design funding budget for the project has been completed and submitted to Fred Rader at the MOVRC for review.

With regards to the Fordyce mobile home park force main relocation, Dunn is working with the attorney to secure formal permission to go onto the site to perform design work.

Fred Rader, Mid-Ohio Valley Regional Council, sent an email update advising us that he is currently working on the DEP formal funding application for the SRF design loan for review and approval.

Zack Dobbins, Bennett and Dobbins, has prepared the Rule 42 paperwork to request the rate increase for our design loan work. The increase will raise the sewer service charge by \$1.43 and the cost of treatment per 1,000 gallons by \$1.36. The increase for a 3,400-gallon bill will be \$6.05. G. K. Arnott motioned to move forward and submit the rate increase request to the WV Public Service Commission for approval. D. A. Raines second. Unanimous. The board also requested that Kelley Sanders contact Jim Kelsh, Bowles and Rice attorney, and see if we can get emergency rates in place as soon as possible due to the struggles being experienced in the sewer department operations.

Customer concerns – none

MINUTES & TREASURER'S REPORT

APPROVED

BY: Steph L Nulter

DATE: 2-8-2022

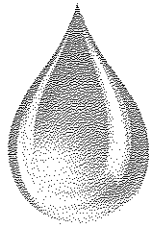
Personnel issues – A new employee in the sewer department was terminated due to excessive absenteeism and tardiness. A new Indeed advertisement has been opened to look for a replacement.

The 2006 Ford 350 service truck used in the sewer department has some mechanical issues that will cost \$5,300 to repair. After discussion, the board directed Kelley Sanders to look for a truck that can be used for transportation throughout the District by the sewer employees. G. K. Arnott motioned to approve the purchase. D. A. Raines second. Unanimous.

This month's District unaccounted for water loss is 31%. All water personnel are on the look-out for a large leak as we are currently losing approximately 200,000 gallons a day. Kelley Sanders reported her findings back to the board concerning their request to pursue the \$250,000 water loss project. It was found that the cost was going to far outweigh the benefits of such a small project, and it should be combined with a larger project in order to be more cost effective. Kelley will move forward and develop a water project for repairs and renovations to submit to the Board.

Next Board meeting is February 8, 2022, 4:30 PM, at the District office.

Meeting was adjourned at 6:20 PM.



Union Williams
PUBLIC SERVICE DISTRICT

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P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

February 9, 2022

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on January 11, 2022. This meeting was held in the District's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Tracy Orr
Office Supervisor

enclosure