



Union Williams

PUBLIC SERVICE DISTRICT

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P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

March 10, 2022

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on February 11, 2022. This meeting was held in the District's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Tracy Orr
Office Supervisor

enclosure

UNION WILLIAMS PUBLIC SERVICE DISTRICT

Regular Board Meeting

February 8, 2022

Roll Call:

Present -

S. L. Nulter, Chairman

G. K. Arnott, Treasurer

D. A. Raines, Secretary

Attended:

Fred Hypes, Dunn Engineers, by phone

Location and Time:

4:30 P.M. – District Office

Minutes by:

K. A. Sanders

S. L. Nulter called the meeting to order at 4:30 P.M.

Minutes from board meeting held on January 11, 2022 were read. G. K. Arnott moved to accept the minutes. D. A. Raines second. Unanimous.

Reviewed monthly financial statements. G. K. Arnott moved to approve the financial statements. D. A. Raines second. Unanimous.

Fred Hypes of Dunn Engineers joined the meeting by phone to give an update on the Sewer Upgrade Project. Fred Rader of the Mid-Ohio Valley Regional Council submitted our application for the design loan on February 1, 2022. This process usually takes approximately 90 days.

In regards to the work to be performed at Meadows Mobile Home Park, both parties have agreed to allow for technical representatives to meet at the property to discuss the project, and the exact location for the sewer line movement. This meeting will take place as soon as weather permits. Cam Siegrist, Bowles Rice Attorney, which is handling our bond process, has recommended that we increase the rate request to be submitted to the WV Public Service Commission to include enough monies to allow payment of the interest on the interim financing we are seeking, in order to complete the work at Meadows Mobile Home Park. This amount would be approximately \$18,000 a year, which should increase our rate request less than \$1.00 per customer, per month. G. K. Arnott moved to approve this request. D. A. Raines second. Unanimous

Zack Dobbins, Bennett and Dobbins, has prepared the District's financial statements for fiscal year 2020-2021. After review D. A. Raines motioned to approve the financial statements as presented. S. L. Nulter second. Unanimous.

Customer concerns – none

Personnel issues – none

COPY
MINUTES & TREASURER'S REPORT

APPROVED

BY:

Steph L Nulter

DATE:

3-7-2022

This month's District unaccounted for water loss is -35%. A large leak was found, and repaired, on Route 2, between Meadows Mobile Home Park and Pickering and Associates. Another leak was found in the Ogden area where we have been experiencing water loss of approximately 175,000 gallons a month for several months. The Ogden leak is scheduled for repair this week.

Mayor Paul Jordan, City of Williamstown, reached out to Kelley Sanders last week concerning a piece of property located on Access Road. Brian Waller, president of JaniSource, has been considering the development of an industrial park on 80 acres, located on the outskirts of Williamstown. Currently, Union Williams PSD provides water and sewer to this location, and our water line runs directly in front of the property. Mr. Waller has asked the City of Williamstown to Annex this property so that he can become part of the town, thus having police and fire protection provided by them. The only way the City will consider this annex is if they are providing the water and sewer, thus recouping the monies they would have in the property for the protection.

After discussion, it was decided that the property should stay with Union Williams PSD, since we have the capacity to service the property with water and sewer.

Next Board meeting is March 8, 2022 5:30 PM, at the District office.

Meeting was adjourned at 6:00 PM.