



Union Williams
PUBLIC SERVICE DISTRICT

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April 13, 2022

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on March 8, 2022.
This meeting was held in the District's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Tracy Orr
Office Supervisor

enclosure

COPY

UNION WILLIAMS PUBLIC SERVICE DISTRICT
Regular Board Meeting
March 8, 2022

Roll Call:
Present -
S. L. Nulter, Chairman
G. K. Arnott, Treasurer
D. A. Raines, Secretary, by phone

Attended:
Wayne Hypes, Dunn Engineers

Location and Time:
5:30 P.M. – District Office

Minutes by:
K. A. Sanders

MINUTES & TREASURER'S REPORT

APPROVED

BY: Steph L. Nulter

DATE: 4-12-2022

S. L. Nulter called the meeting to order at 5:30 P.M.

Minutes from board meeting held on February 8, 2022 were read. G. K. Arnott moved to accept the minutes. D. A. Raines second. Unanimous.

Reviewed monthly financial statements. G. K. Arnott moved to approve the financial statements. D. A. Raines second. Unanimous.

Wayne Hypes of Dunn Engineers attended the meeting to give us an update on the Sewer Renovations Project. The financing for design is moving as expected through the WV Infrastructure and Jobs Council.

Mr. Hypes advised that we were awaiting the approval of the sewer rate increase by the Public Service Commission of WV in order to proceed with the interim financing for the work at the Meadows Mobile Home Park, as well as the design loan.

He also provided us with a preliminary estimate to run water and sewer services on Mulberry Road to service the hangers at the Mid-Ohio Valley Regional Airport. That amount is \$1.8M. Kelley Sanders will forward the estimate to the Wood County Commission as they requested.

Approval was needed to request proposals for the interim financing through the purchase of a bond anticipation note. G. K. Arnott motioned to approve. D. A. Raines second. Unanimous.

Customer concerns – none

Personnel issues – Two resignations have been received from employees, which leaves an opening in the sewer department and the office. Indeed advertisements were opened to look for replacements.

This month's District unaccounted for water loss is -14%. Both leaks found in February have been repaired.

The water loss project was discussed. Mr. Jack Troutman, Territory Manager for American

Flow Control, visited the District today and discussed the ability of their AFC Semper RPM's to measure pressure, and alert the District when there is a swing in the pressure that would indicate an issue such as a leak. These units can be connected to fire hydrants, in buildings, or on hose bibs. Jordan Ash, Chief Water Operator, is scheduled to visit Tyler County PSD this Friday to see how the system is working for them since it has been in use there for a few months. If their results have been positive, the District will start ordering one unit monthly until we have ten, one for each pressure zone. The cost of each unit will be approximately \$3,600.00. G. K. Arnott motioned to approve the purchase of 10 Semper units at \$3,600.00 (one each month), D. A. Raines second. Unanimous.

Next Board meeting is April 12, 2022 4:30 PM, at the District office.

Meeting was adjourned at 7:15 PM.