

UNION WILLIAMS PUBLIC SERVICE DISTRICT
Regular Board Meeting
June 7, 2022

Roll Call:
Present -
S. L. Nulter, Chairman
G. K. Arnott, Treasurer
D. A. Raines, Secretary

Attended:
Katrina Kratche, Mid-Ohio Valley Regional Council
Cam Siegrist, Bowles Rice (by phone)

Location and Time:
4:30 P.M. – District Office

Minutes by:
K. A. Sanders

S. L. Nulter called the meeting to order at 4:30 P.M.

Minutes from board meeting held on May 10, 2022 were read. G. K. Arnott moved to accept the minutes. D. A. Raines second. Unanimous.

Reviewed monthly financial statements. G.K. Arnott moved to approve the financial statements. D. A. Raines second. Unanimous.

Katrina Kratche of the Mid-Ohio Valley Regional Council attended the meeting to discuss the progress of the sewer renovation project. Fred Hypes, Dunn Engineering, provided an update by email.

We have received the DEP commitment letter to provide long-term financing through the Clean Water State Revolving Fund program for the design loan in the amount of \$615,000. This will be issued at .75% interest, .25% administrative fee for a term of up to 30 years.

Dunn Engineers submitted an amendment #3 to the existing engineering agreement to cover the DEP mandated revisions. G. K. Arnott moved to approve the amendment. D. A. Raines second. Unanimous.

Bennett & Dobbins submitted a contract to allow for them to prepare the Rule 42 Exhibit for our final project needs. The cost will be \$10,000, and this amount will be deferred until closing. G. K. Arnott motioned to approve the contract. D. A. Raines second. Unanimous.

Mr. Siegrist asked for authorization from the Board to send a Request for Proposals for Interim Financing Through the Purchase of a Bond Anticipation Note (BAN). The BAN would be for \$600,000 to cover the cost to relocate the sewer line around the Meadows Mobile Home Park. G. K. Arnott moved to approve this request. D. A. Raines second. Unanimous.

Mr. Siegrist asked for authorization from the Board to send a Request for Proposals for Union-Williams PSD Sewer Refunding Revenue Bonds. This would refund the Series 1991 Bond that was issued on April 16, 1991 at 5% interest. The current payoff balance is \$198,771.69. G. K. Arnott motioned to approve this request. D. A. Raines second. Unanimous.

MINUTES & TREASURER'S REPORT

APPROVED

BY: S. L. Nulter

DATE: 7/12/2022

Miscellaneous updates from Mr. Hypes and Ms. Kratche included the DEP receiving all requested documents in order to process our loan; and, the next SRF conference call to discuss our project is scheduled for June 16 at 9:00 AM.

Mr. Hypes also updated the Board on miscellaneous projects they are working on for the District. A Critical Needs grant request has been submitted for \$1,000,000 to extend service to eight residents on Middle Ridge, per the request from the Public Service Commission of West Virginia.

Dunn Engineering is working with Pleasants Energy to submit their request for a DEP Industrial User Permit.

Customer concerns – none

Personnel issues – none

This month's District unaccounted for water loss is 9%. We now have three AFC Semper devices located in the District to track pressure. These results were reviewed.

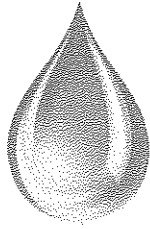
In November, 2021, the District sent a request to both the Wood County and Pleasants County Commissioners requesting funds to support a water loss project we wished to pursue. We have received no response since our request was submitted in writing. Kelley Sanders has been charged with the duty to send follow-up correspondence to see if a decision has been reached with either of the county's commissioners.

Tetrick and Bartlett submitted our financial audit for FY 20-21. After review, G. K. Arnott moved to accept the documents as presented. D. A. Raines second. Unanimous.

The Board of Directors meeting schedule for FY 22-23 was finalized and released to media outlets.

Next Board meeting is July 12, 2022 4:30 PM, at the District office.

Meeting was adjourned at 6:25 PM.



Union Williams
PUBLIC SERVICE DISTRICT

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P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

July 13, 2022

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on June 7, 2022.
This meeting was held in the district's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Tracy Orr
Office Supervisor

enclosure

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