UNION WILLIAMS PUBLIC SERVICE DISTRICT



Regular Board Meeting November 8, 2022

Roll Call:

Present -

S. L. Nulter, Chairman

G. K. Arnott, Treasurer

D. A. Raines, Secretary

Attended:

Fred Hypes, Dunn-Thrasher Engineers Clay Riley, Dunn-Thrasher Engineers Cameron Siegrist, Bowles Rice, by phone James Kelsh, Bowles Rice, by phone

Location and Time: 4:30 P.M. – District Office

Minutes by: K. A. Sanders

S. L. Nulter called the meeting to order at 4:30 P.M.

Minutes from the board meetings held on October 17, 2022 were read. D. A. Raines moved to accept the minutes. G. K. Arnott second. Unanimous.

Reviewed monthly financial statements. G.K. Arnott moved to approve the financial statements. D. A. Raines second. Unanimous.

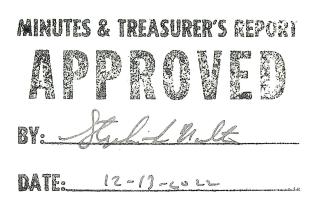
Fred Hypes, Dunn-Thrasher Engineers, gave an update on the Sewer Renovations project. They expect to have men in the area over the next couple of weeks to work on design.

Mr. Hypes also gave an update on a meeting held at the Meadows Mobile Home Park on October 31, 2022, with Mr. James Fordyce, and others, to discuss the relocation of the sewer line. After review, the geo-tech would like an area dug up to make sure it is a concrete location in which to relocate the line. We will work with Dunn, and the attorneys, to secure a time and a company to complete the work.

Clay Riley, Dunn Thrasher Engineers, let the Board know that work is continuing on our Pressure Zone updates. They will be contacting the District soon to verify some information before finalizing the project.

Cameron Siegrist and James Kelsh, Attorneys for Bowles Rice, joined the meeting by phone to discuss the Bond Anticipation Loan proposals received by Ohio Valley Bank, Truist Bank, and WesBanco. After discussion, it was realized that the proposal from WesBanco would be the most beneficial to the District for the work to be done at the Meadows Mobile Home Park. G. K. Arnott moved to accept the proposal from WesBanco, and for Mr. Siegrist to prepare the documents for closing. D. A. Raines second. Unanimous.

A special meeting is scheduled for November 15, 3:30 PM to sign the required documents.



There is no update on the Middle Ridge Critical Needs Project this month. The Infrastructure Council has continued to leave all Critical Needs Projects tabled for now.

Kelley Sanders prepared a Water Bond Sweep Resolution to authorize the WV Municipal Bond Commission to automatically sweep the checking account for the payments on our water bonds. G. K. Arnott motioned to approve. D. A. Raines second. Unanimous.

Kelley Sanders prepared a letter of request addressed to Ms. Sara Rogers at the WV Municipal Bond Commission requesting the additional amount of \$19,000 currently being held in reserve account UNW-S-2-04-A-WO-06 be refunded back to the District. G. K. Arnott moved to approve the request. D. A. Raines second. Unanimous.

Some District personnel, along with Dale Baumgartner, Mayor of North Hills, and Duane Smith, President of the Northridge Terrace Homeowners Association, met on November 2, 2022. Union Williams PSD is charged with the operations and maintenance of the Northridge Terrace sewer lift station effective immediately. The town of North Hills is responsible for all costs involved in the operations and maintenance of the lift station, both required by the WV Public Service Commission case 22-0424-S-PSD-C final decision. The three parties are working together to bring the lift station up to standards set by the District, and the Department of Environmental Protection.

Customer concerns – none

Personnel issues – none

This month's District unaccounted for water loss is 2%.

Date of the next special board meeting is November 15, at the District office.

Date of the next regular board meeting is December 13, 4:30 PM, at the District office.

Meeting was adjourned at 6:00 PM.



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December 14, 2022

Wood County Commissioners No. 1 Court Square, Suite 203 Parkersburg, WV 26101

Re:

Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on November 8, 2022. This meeting was held in the district's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Tracy Orr

Office Supervisor

enclosure

UNION WILLIAMS PUBLIC SERVICE DISTRICT



Special Board Meeting November 15, 2022

Roll Call: Present -S. L. Nulter, Chairman D. A. Raines, Secretary

Attended: Cam Siegrist, Bowles Rice Corey Bonasso, Bowles Rice

Location and Time: 3:30 P.M. – District Office

Minutes by: K. A. Sanders

S. L. Nulter called the meeting to order at 3:30 P.M.

MINORS & TREASURER'S REPORT

A P P A ON E D

OV. Styl 2 Mark

DATE: 12-13-2022

Consideration of and final action on a Notes Resolution (the "Notes Resolution") authorizing the issuance of not to exceed \$600,000 in aggregate principal amount of the District's Sewer System Bond Anticipation Notes, Series 2022 C (the "Notes") to finance temporarily costs of the design, acquisition, construction and equipping of certain replacements, extensions, additions, betterments and/or improvements to the sewer system of the District (the "System"), including without limitation the relocation of a sewer force main located at or near the Meadows Mobile Home Park on or near Emerson Avenue, WV Route 2, Wood County, West Virginia, which sewer force main is a component of the System. D. A. Raines made motion to approve the issuance of the Bond Anticipation Note, Series 2022C. S. L. Nulter second. Unanimous.

Consideration of and action on resolution authorizing and approving the first requisition of the proceeds of the Notes. D. A. Raines moved to approve the first requisition of proceeds of the Note. S. L. Nulter second. Unanimous.

Next Board meeting is December 13, 2022 4:30 PM, at the District office.

Meeting was adjourned at 4:45 PM.