



Union Williams

PUBLIC SERVICE DISTRICT

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March 15, 2023

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on February 14, 2023. This meeting was held in the district's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Tracy Orr
Office Supervisor

enclosure

UNION WILLIAMS PUBLIC SERVICE DISTRICT

Regular Board Meeting
February 14, 2023

Roll Call:

Present -

S. L. Nulter, Chairman
G. K. Arnott, Treasurer
D. A. Raines, Secretary

Attended:

Katrina Kratche, Mid-Ohio Valley Regional Council
Fred Hypes, Thrasher Dunn Engineers

Location and Time:

4:30 P.M. – District Office

Minutes by:

K. A. Sanders

S. L. Nulter called the meeting to order at 4:30 P.M.

Minutes from the regular board meeting held on January 10, 2023 were read. G. K. Arnott moved to accept the minutes. D. A. Raines second. Unanimous.

Reviewed monthly financial statements. G.K. Arnott moved to approve the financial statements. D. A. Raines second. Unanimous.

Fred Hypes, Thrasher Dunn Engineers, gave an update on the Sewer Renovations project. The project has moved into the design phase and they are expecting to have engineers in the District over the next couple of months collecting information for the design. The design process should be concluded no later than November, 2023. The project will then need to be submitted to the Public Service Commission of WV.

Mr. Hypes also gave an update of the Fordyce sewer line relocation project. It is currently in the predesign stage. They will prepare maps showing the proposed location for the sewer line. The Board directed Mr. Hypes to only complete the necessary mapping to prepare the right-of-way. Once it is completed it should be submitted to Arden Cogar, Union Williams attorney, to create a right-of-way that will address the line location, as well and ingress and egress. Mr. Cogar will submit the right-of-way to Mr. Fordyce for signature. Thrasher Dunn Engineers can resume the design after a legal right-of-way has been signed.

Mr. Hypes also gave an update on the Water Loss Project. The engineer that has been assigned to complete our pressure zone analysis has been out of the office ill since December. A new engineer has been assigned, and she should be contacting us shortly for a visit.

Katrina Kratche, Mid-Ohio Valley Regional Council, gave an update on the Middle Ridge Critical Needs Project. The IJDC has requested that all residents sign user agreements committing them to the project. This does not mean the project is approved but it is a step in the right direction. Ms. Kratche has a meeting with the Middle Ridge residents on February 15, 2023 at 5:00 PM to review the user agreements and obtain signatures.

MINUTES & TREASURER'S REPORT

APPROVED

BY: Steph L. Nulter

DATE: 3-14-2023

Customer concerns – none

Personnel issues – none

This month's District unaccounted for water loss is -12%. There was a large billing error that was caught affecting approximately 18 months of bills for Pleasants Energy which has now been corrected.

The financial statement prepared for FY 21-22 by Bennett and Dobbins for water and sewer were reviewed. G. K. Arnott made motion to accept the financial statements as presented. D. A. Raines second. Unanimous.

Date of the next regular board meeting is March 14, 2023, 4:30 PM, at the District office.

Meeting was adjourned at 6:20 PM.