



Union Williams

PUBLIC SERVICE DISTRICT

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June 14, 2023

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on May 9, 2023. This meeting was held in the district's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Tracy Orr
Office Supervisor

enclosure

COPY

UNION WILLIAMS PUBLIC SERVICE DISTRICT
Regular Board Meeting
May 9, 2023

Roll Call:
Present -
S. L. Nulter, Chairman
G. K. Arnott, Treasurer
D. A. Raines, Secretary

Attended:
Katrina Kratche, Mid-Ohio Valley Regional Council
Fred Hypes, Thrasher Dunn Engineers

Location and Time:
4:30 P.M. – District Office

Minutes by:
K. A. Sanders

S. L. Nulter called the meeting to order at 4:30 P.M.

Minutes from the regular board meeting held on April 11, 2023 were read. G. K. Arnott moved to accept the minutes. D. A. Raines second. Unanimous.

Reviewed monthly financial statements. G.K. Arnott moved to approve the financial statements. D. A. Raines second. Unanimous.

Fred Hypes, Thrasher-Dunn Engineers, gave an update for the Sewer Renovation Project. An engineering staff will be visiting the District on May 17, 2023 to start the field work for the project.

Katrina Kratche, Mid-Ohio Valley Regional Council, presented drawdown #4 for the Sewer Renovations project. D.A. Raines motioned to approve the drawdown in the amount of \$3,049.63, with proceeds making payment to the Mid-Ohio Valley Regional Council for invoice #17. G. K. Arnott second. Unanimous.

Mr. Hypes also gave an update of the Fordyce sewer line relocation project. All parties are still working with the attorneys, and Mr. and Mrs. Fordyce, to obtain a proper right-of-way to allow the work to be completed.

Kelley Sanders presented drawdown request #3 from Thrasher Group, Inc in the amount of \$10,725.01 for predesign work. G.K. Arnott moved to approve the drawdown. D.A. Raines second. Unanimous.

Kelley Sanders advised the Board that engineers from Thrasher Group will be visiting the District on May 12, 2023. They will be training employees how to use the new hydraulic model that the engineers have prepared.

Katrina Kratche, Mid-Ohio Valley Regional Council presented an IJDC Binding Commitment letter in the amount of one million dollars for the Middle Ridge Critical Needs Project to the

MINUTES & TREASURER'S REPORT
APPROVED

BY: *S. L. Nulter*

DATE: 6-13-23

board for signature. G.K. Arnott moved to approve the grant funding of one million dollars. D.A. Raines second. Unanimous.

There was a \$250,000 discrepancy found between the original estimate and the projected cost estimate created by the IJDC. Ms. Kratche will resolve this issue to ensure that the project cost falls within the grant amount of one million dollars. She will report her findings back to the Board.

Thrasher Group engineers plan on visiting the Middle Ridge area on May 12, 2023 to start planning for the project.

Customer concerns – none

Personnel issues - Our new hire sewer employee was diagnosed with terminal cancer, and has resigned his position to seek medical help. We have an opening for an entry level sewer operator.

This month's District unaccounted for water loss is -2%.

Budgets for fiscal year 2023-2024 were presented to the Board for approval. G. K. Arnott motioned to accept the budgets as presented. D.A. Raines second. Unanimous.

Date of the next regular board meeting is June 13, 2023, 4:30 PM, at the District office.

Meeting was adjourned at 6:10 PM.