

UNION WILLIAMS PUBLIC SERVICE DISTRICT
Regular Board Meeting
November 14, 2023

Roll Call:
Present -
S. L. Nulter, Chairman
G. K. Arnott, Treasurer
D. A. Raines, Secretary – by phone

Attended:
Fred Hypes, Thrasher Dunn Engineers
Ashley Tomko, Thrasher Dunn Engineers
Katrina Kratche, Mid-Ohio Valley Regional Council

Location and Time:
4:30 P.M. – District Office

Minutes by:
K. A. Sanders

S. L. Nulter called the meeting to order at 4:30 P.M.

Minutes from the regular board meeting held on October 10, 2023 were read. G.K. Arnott moved to accept the minutes. D. A. Raines second. Unanimous.

Reviewed monthly financial statements. G.K. Arnott moved to approve the financial statements. D.A. Raines second. Unanimous.

Ashley Tomko, Thrasher-Dunn Engineers, gave an update for the Sewer Renovation Project. She is still working on getting specs for the above ground headworks unit. After discussion, the board members requested that she bring whatever plans were completed to the December 12, 2023 meeting, for review.

Fred Hypes reviewed the Mobile Home sewer line relocation project with the Board. The right-of-way has now been recorded at the courthouse. Surveyors are working on the property to ensure the location of the prior six-inch sewer line is known.

Ms. Tomko gave an update on the Middle Ridge Critical Needs Project. Bidding has been completed. Dunlap Contracting was the low bid at \$376,695.00. G. A. Arnott moved to award the project to Dunlap Contracting. D. A. Raines second. Unanimous.

Katrina Kratche, Mid-Ohio Valley Regional Council, presented drawdown request #1 in the amount of \$134,821.86. The following expenses will be covered in this drawdown:

MOVRC Administrative invoices 2-5	\$ 2,020.11
Thrasher Dunn Engineer Invoices 1000067, 1000068, 1000107	\$95,670.00
Bennett & Dobbins Invoice 2023-1019	\$ 7,500.00
Intrastate Insurance (bond paid by Union Williams PSD)	\$ 1,000.00
DOH Inspection Permit #03-2023-0378	\$ 8,631.75
Bowles Rice Attorneys at Law	\$20,000.00

MINUTES & TREASURER'S REPORT

APPROVED

BY: Stephen L Nulter

DATE: 12-12-2023

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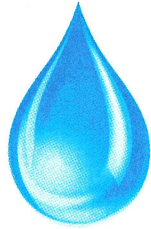
Customer concerns – none

Personnel issues – none

This month's District unaccounted for water loss is 4%. Ashley Tomko presented the work prepared to breakdown the Waverly pressure zone to help better track water loss.

The next Board meeting will be December 12, at the District office, 4:30 PM.

Meeting was adjourned at 6:40 PM.



Union Williams

PUBLIC SERVICE DISTRICT

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P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

December 13, 2023

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on November 14, 2023. The meeting was held in the district's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Tracy Orr
Office Supervisor

enclosure