

COPY

UNION WILLIAMS PUBLIC SERVICE DISTRICT
Regular Board Meeting
January 9, 2023

Roll Call:

Present -

S. L. Nulter, Chairman

G. K. Arnott, Treasurer

D. A. Raines, Secretary

Attended:

Fred Hypes, Thrasher Dunn Engineers

Ashley Tomko, Thrasher Engineers

Location and Time:

4:30 P.M. – District Office

Minutes by:

K. A. Sanders

S. L. Nulter called the meeting to order at 4:30 P.M.

Minutes from the regular board meeting held on December 12, 2023 were read. G. K. Arnott moved to accept the minutes. D. A. Raines second. Unanimous.

Reviewed monthly financial statements. D. A. Raines moved to approve the financial statements. G. K. Arnott second. Unanimous.

Ashley Tomko, Thrasher Engineers, gave updates for the Middle Ridge Critical Needs Project. Construction is scheduled to start on January 15, 2024. The office personnel should start contacting the residents that have signed a user's agreement and request that they fill out an application for service, pay the tap fee, and a security deposit.

Ashley Tomko, Thrasher Engineers advised the Board of Directors that she was still waiting for some specs from vendors to finish the final design on the Sewer Renovation Project. She was directed to complete them as soon as possible, and submit them directly to the Department of Environmental Protection so that they can start their review.

Fred Hypes, Thrasher Dunn Engineers gave an update on the mobile home park sewer line relocation project. The final design was approved on January 3, 2024 by District staff, and delivered to Dave Cook, District's representing attorney, to be delivered to the mobile home park owner, J. Fordyce, through his attorney. The project has been submitted to the Department of Environmental Protection, and approval is expected in the next couple of days.

Kelley Sanders was directed to follow-up with Mr. Cook to verify that Mr. Fordyce has been provided a copy of the design, and reiterate that we need an approval quickly to continue our efforts to work within the timeline set by the judge.

This month's District unaccounted for water loss is 13%.

MINUTES & TREASURER'S REPORT

APPROVED

BY: Stephen L Nulter

DATE: 12-9-2024

G.K. Arnott requested the Board enter an executive session at 5:35PM. The Board returned from executive session at 5:50PM. D. A. Raines made motion to approve raising the starting salary for field employees, and increase four of our lower paid field employees to a level comparable to the starting wage, while considering their experience. G. K. Arnott second. Unanimous.

A discussion was had concerning the service the District is receiving from the Mid-Ohio Valley Regional Council. On November 19, 2023, our representative, Katrina Kratche, along with her supervisor, Luke Peters were dismissed from their jobs. On November 29, 2023, Kelley Sanders received a group email from Caroline Stewart, MOVRC Executive Director, containing a spreadsheet that let each utility know who their new representative would be. Dana Tackett was assigned to all projects in Wood County.

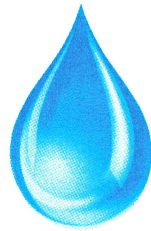
Ms. Tackett attended the District's Board meeting on December 14 and introduced herself. She explained that she had a background in grant writing, but no experience with managing projects or working with the IJDC. Her expectation was for Ms. Sanders to manage her work, and advise her of what and when things needed completed. The MOVRC was hired to administer this work, because they were the experts, and could manage the projects and move them forward. Obviously, this is no longer the case.

Ms. Tackett did not attend this meeting, even though she had confirmed with K. Sanders that she would.

After discussion, D. A. Raines moved to approve Kelley Sanders reach out for legal advice on how to end our contract with the regional council, and hire a new firm to administer the project going forward. G. K. Arnott second. Unanimous.

The next Board meeting will be February 13, at the District office, 4:30 PM.

Meeting was adjourned at 6:20 PM.



Union Williams

PUBLIC SERVICE DISTRICT

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February 9, 2024

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on January 9, 2024. The meeting was held in the district's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Tracy Orr
Office Supervisor

enclosure