

UNION WILLIAMS PUBLIC SERVICE DISTRICT

Regular Board Meeting

May 14, 2024

Roll Call:

Present -

S. L. Nulter, Chairman

G. K. Arnott, Treasurer

D. A. Raines, Secretary

Attended:

Ashley Tomko, Thrasher Engineers

Clay Riley, Thrasher Engineers

Dana Tackett, Mid-Ohio Valley Regional Council

Jeff Brookover, Customer

MINUTES & TREASURER'S REPORT

APPROVED

BY: Steph L Nulter

DATE: 6-11-2024

Location and Time:

4:30 P.M. – District Office

Minutes by:

K. A. Sanders

S. L. Nulter called the meeting to order at 4:30 P.M.

Minutes from the regular board meeting held on April 9, 2024 were read. G. K. Arnott moved to accept the minutes. D. A. Raines second. Unanimous.

Reviewed monthly financial statements. G. K. Arnott moved to approve the financial statements. D. A. Raines second. Unanimous.

Ashley Tomko, Thrasher Engineers, gave updates for the Middle Ridge Critical Needs Project. The final project walkthrough was April 11, 2024 at 10:00 AM. A small list of changes was requested by the WV Department of Highways, which has now been completed by the contractor.

Ms. Tomko presented the Certificate of Substantial Completion and the Notice of Acceptability of Work stating that the Engineer recommends final payment to the Contractor, and that the work furnished and performed by contractor under the construction contract is acceptable, expressly subject to the provisions of the Construction Contract's Contract Documents and Agreement. D. A. Raines moved to approve both submissions. G. K. Arnott second. Unanimous.

Dana Tackett, MOVRC, presented drawdown request #5 in the amount of \$57,375.63. These proceeds will cover the Thrasher Engineer invoice #1000140 for \$19,701.87, Dunlap Contracting, LLC in the amount of \$37,648.30, and the MOVRC, invoice #3188 in the amount of \$25.46. G.K. Arnott made motion to approve the drawdown. D.A. Raines second. Unanimous.

Ms. Tomko updated the Board on the Sewer Renovations Project. They are reworking Contract 1 to include the new Trojan Signa UV system requested by Union Williams PSD staff. They are working through Contract 2 DEP comments.

Clay Riley updated everyone on the mobile home park sewer line relocation project. The property survey is being finalized and Mr. Ryan Taylor, Pickering and Associates, has agreed to sign the right-of-way. We will need a new right-of-way signed by Mr. Fordyce since the current ROW included the construction date of 5/30/24, and we are not going to be completed by then. Once the rights-of-way are signed, we are ready to move to the bidding process, which takes 30 days.

Clay Riley presented a contract for the Water System Improvement Project to do a study for future improvements, including the removal of PFAS, not to exceed \$25,000. G. K. Arnott moved to approve the contract, D. A. Raines second. Unanimous.

Mr. Jeff Brookover presented evidence to the Board, which included parts, pictures, receipts and an estimate, for his water heater, that he feels was damaged beyond repair due to dirt getting into it after the District suffered a leak on October 25, 2023. Mr. Brookover replaced his water heater on February 23, 2024. After review, the Board of Directors does not feel that the evidence presented shows that Union Williams PSD was responsible for any catastrophic damage to the water heater, and denied the request for payment. D. A. Raines approves this motion. G. K. Arnott second. Unanimous.

Tetrick and Bartlett, Certified Public Accountants, presented the Audit Scope and Objectives for the audit to be completed for fiscal year 22-23. G. K. Arnott motioned to approve. D. A. Raines second. Unanimous.

Kelley Sanders advised that all four water wells have been tested for PFAS/PFOA, and each have exceeded the new maximum contamination level for PFOA. D. A. Raines moved to file a claim against the class action settlement against 3M and Dupont. G.K. Arnott second. Unanimous.

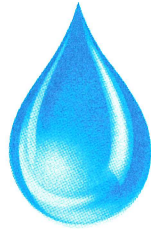
Kelley Sanders advised that a water operator in training quit without notice and a new employee will be hired to fill the position.

Greg Arnott requested that the board enter an executive session at 6:00 PM. The directors returned from executive session at 7:15 PM. G. K. Arnott moved to approve the increase in employee starting wages, as well as the employee annual increases, that were discussed during the executive session. D. A. Raines second. Unanimous.

This month's District unaccounted for water loss is 5%.

The next Board meeting will be June 11, at the District office, 4:30 PM.

Meeting was adjourned at 7:30 PM.



Union Williams

PUBLIC SERVICE DISTRICT

This Institution is an equal opportunity provider and employer
P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

June 12, 2024

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on May 14, 2024. The meeting was held in the district's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Tracy Orr
Office Supervisor

enclosure