

UNION WILLIAMS PUBLIC SERVICE DISTRICT

Regular Board Meeting

September 10, 2024

Roll Call:

Present -

S. L. Nulter, Chairman

G. K. Arnott, Treasurer

D. A. Raines, Secretary (by phone)

Attended:

Ashley Tomko, Thrasher Engineers

Location and Time:

4:30 P.M. – District Office

Minutes by:

K. A. Sanders

MINUTES & TREASURER'S REPORT

APPROVED

BY: Steph L. Nulter

DATE: 10-8-2024

S. L. Nulter called the meeting to order at 4:30 P.M.

Minutes from the regular board meeting held on August 13, 2024 were read. G. K. Arnott moved to accept the minutes. D. A. Raines second. Unanimous.

Reviewed monthly financial statements. G. K. Arnott moved to approve the financial statements. D. A. Raines second. Unanimous.

Ms. Ashley Tomko updated the Board on the Sewer Renovations Project. Both Contract 1 and Contract 2 have been approved by the WV DEP. Final copies will be presented to them this week for their final stamp of approval. The next steps will be to submit the General Permit Modification form to the WV DEP, file with the WV PSC, and work with our accountant, Zack Dobbins of Bennett & Dobbins, to obtain a binding commitment.

Ms. Tomko and K.A. Sanders met with Mr. John Reed concerning the required temporary right-of-way's today. Mr. Reed has requested some changes to the documents before he signs. Our next meeting with Mr. Reed will be on October 8, 2024.

The mobile home park sewer line relocation project was discussed. Our attorney, Jason Hammond, states he has received no communication from Mr. Fordyce or his attorney, concerning the required right-of-way needed to move forward with the project.

Drawdown #6 in the amount of \$115,580.00 was presented for payment. The invoices included were for Bowles Rice in the amount of \$80.00 and Thrasher Engineers for \$115,500.00. G.K. Arnott motioned to approve. D.A. Raines second. Unanimous.

A letter was prepared to the WV Municipal Bond Commission requesting the extra funds in reserve account UNW-S-2-04-A-WO-06 in the amount of \$4,690.00 be refunded back to the District. G.K. Arnott moved to approve the request. D.A. Raines second. Unanimous.

The Union Williams PSD Quarterly Customer Newsletter was reviewed by the Board. G. K. Arnott approved it for mailing. D.A. Raines second. Unanimous.



Union Williams

PUBLIC SERVICE DISTRICT

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P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

October 9, 2024

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on September 10, 2024. The meeting was held in the district's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Tracy Orr
Office Supervisor

enclosure