

UNION WILLIAMS PUBLIC SERVICE DISTRICT  
Regular Board Meeting  
October 8, 2024

COPY

Roll Call:  
Present -  
S. L. Nulter, Chairman  
G. K. Arnott, Treasurer  
D. A. Raines, Secretary

MINUTES & TREASURER'S REPORT

APPROVED

Attended:  
Ashley Tomko, Thrasher Engineers

BY: Steph L Nulter

Location and Time:  
4:30 P.M. – District Office

DATE: 11-12-2024

Minutes by:  
K. A. Sanders

S. L. Nulter called the meeting to order at 4:30 P.M.

Minutes from the regular board meeting held on September 10, 2024 were read. G. K. Arnott moved to accept the minutes. D. A. Raines second. Unanimous.

Reviewed monthly financial statements. G. K. Arnott moved to approve the financial statements. D. A. Raines second. Unanimous.

Ms. Ashley Tomko updated the Board on the Sewer Renovations Project. We are still waiting on the DEP's final approval. She is currently working with Zack Dobbins of Bennett & Dobbins to complete the paperwork for the binding commitment.

The mobile home park sewer line relocation project was discussed. Our attorney, Jason Hammond, states he has received communication from Mr. Marvin Masters, attorney for the Fordyce's, stating that he advised his client that the right-of-way should be signed and returned. Mr. Masters has not received a signed copy.

The Department of Highways Route 2 roadwork was discussed. K. A. Sanders received a response from Joseph Sheet, Department of Highways supervisor, concerning the sewer line work that is still outstanding on Hoagland Road. The staff engineers have advised him that they are aware that the work is still not completed and that the contractor has stated they will return at a later date to finish the job.

This month's District unaccounted for water loss is -8%.

G. K. Arnott requested the Board of Directors enter an executive session at 5:10 PM. The executive session ended on 5:30 PM. D. A. Raines made motion to approve the change in title for the employee discussed during the executive session along with the monetary award for extraordinary work performance. G. K. Arnott second. Unanimous.

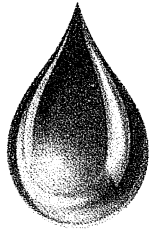
K. A. Sanders advised the Board that a sewer employee had stopped reporting for work. An Indeed advertisement has been opened to find a replacement.

An estimate for Southern Corrosion was reviewed for work to be performed on our steel bolted tanks. The screen work on the overflow vents was approved; but they requested that K. A. Sanders try to obtain a second estimate for the rest of the work needed due to the high proposal received from Southern Corrosion.

The new WV Public Service Commission regulations for fire hydrants and customer notification requirements were reviewed.

The next Board meeting will be November 12, at the District office, 4:30 PM.

Meeting was adjourned at 6:30 PM.



# Union Williams

PUBLIC SERVICE DISTRICT

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P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

November 13, 2024

Wood County Commissioners  
No. 1 Court Square, Suite 203  
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on October 8, 2024. The meeting was held in the district's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Tracy Orr  
Office Supervisor

enclosure