

UNION WILLIAMS PUBLIC SERVICE DISTRICT

Regular Board Meeting

November 12, 2024

COPY

Roll Call:

Present -

S. L. Nulter, Chairman

G. K. Arnott, Treasurer

D. A. Raines, Secretary

Attended:

Ashley Tomko, Thrasher Engineers

Cam Siegrist, Bowles Rice – by phone

Location and Time:

4:30 P.M. – District Office

Minutes by:

K. A. Sanders

S. L. Nulter called the meeting to order at 4:30 P.M.

Minutes from the regular board meeting held on October 8, 2024 were read. G. K. Arnott moved to accept the minutes. D. A. Raines second. Unanimous.

Reviewed monthly financial statements. G. K. Arnott moved to approve the financial statements. D. A. Raines second. Unanimous.

Ms. Ashley Tomko provided updates for the Sewer Renovations Project. She has been working with Pump Man to get an estimated cost on refurbishing the press building. It has come back at \$503,000. She feels that we can purchase new equipment at a lessor cost. She will continue to process quotes and report the results during the December meeting.

The permit application for the Department of Highways has been submitted for the Hoagland Road work to replace the manholes. A permit application will also need submitted for the work at Jesterville.

Mr. John Reed's request to move the entrance location on his property on the right-of-way has been reviewed. This will put our crew working in a Department of Highways controlled right-of-way and it will be nearly impossible to get approval. K. A. Sanders will call Mr. Reed and discuss this further. We can alter the right-of-way to require that we stake the entry access as well as require a certain type of grass mix for repairs if he would like.

Ms. Tompko presented documents showing details of the project plans. A meeting has been scheduled for her to review these with staff members on Monday, November 18.

The mobile home park sewer line relocation project was discussed. Our attorney, Jason Hammond, states we have received no communication and no right-of-way from the Fordyces' or their attorney.

Mr. Cam Siegrist, attorney with Bowles Rice, joined the meeting by phone. The Bond Anticipation Note that Union Williams PSD secured to pay for the work to relocate the line at the mobile home park matures on November 22, 2024. G. K. Arnott made motion to give K. A.

MINUTES & TREASURER'S REPORT

APPROVED

BY: Steph L Nulter

DATE: 12-10-2024

Sanders the authority to sign the documents required to extend the maturity date of the BAN until we get a better idea of when the Sewer Renovations Project funding will close. D. A. Raines second. Unanimous.

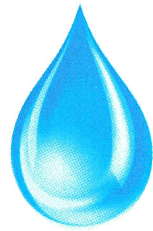
This month's District unaccounted for water loss is 4%.

G. K. Arnott requested the Board of Directors enter an executive session at 5:15 PM. The executive session ended on 5:35 PM. D. A. Raines made motion to approve the pay increases for staff that were discussed during the executive session. G. K. Arnott second. Unanimous.

An estimate from Pittsburg Tank and Tower Group was reviewed for work to be performed on our steel bolted tanks. The quote replaces the roof vents at Hupp I Tank and Chichester II tank for \$5,530 each, as well as extending the overflow pipe on Herlinger tank to the ground for \$9,960. G. K. Arnott moved to approve the work at the proposed prices. D.A. Raines second. Unanimous.

The next Board meeting will be December 10, at the District office, 4:30 PM.

Meeting was adjourned at 6:30 PM.



Union Williams

PUBLIC SERVICE DISTRICT

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P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

December 11, 2024

Wood County Commissioners
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on November 12, 2024. The meeting was held in the district's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Tracy Orr
Office Supervisor

enclosure