

LUBECK PUBLIC SERVICE DISTRICT

JANUARY 13, 2000  
 James E. Smith, Chairman  
 Charles H. Huffman, Secretary  
 Lee Johnson, Treasurer

ATTENDING: James Smith, Lee Johnson, Jim Cox, Brian Arthur, Dave Steele,  
 Fred Hudgkins, Joe Brown, Larry Wright

<b>NO. OF CUSTOMERS:</b>	Section	1 Lake Washington Road	488
		2 Lubeck	406
		3 Riverhill - Blenn. Heights	381
		4 DuPont Road	296
		5 Larkmead Road	304
		6 LMH - Homewood Road	241
		7 Washington Bottom	355
		8 New England Ridge	304
		9 Lubeck South	312
		10 Larkmead Area - Martown	306
		11 Route 68 South - Hopewell	178
		12 Mitchell's	67
		Total Customers	3,638

**TREASURER'S REPORT:**

Revenue Fund - United National Bank	\$38.99
Operations & Maintenance Fund - Wesbanco	\$14,686.57
Security Deposits - One Valley Bank	\$0.00
Operation & Maintenance Reserve - One Valley Bank	\$1,902.64
Construction Reserve - One Valley Bank	\$3,924.96
Water Reserve Fund - One Valley Bank	\$34,095.93
Water Project Construction Fund - One Valley Bank	\$12,558.28
Sewer Reserve Certificate of Deposit - United National Bank	\$6,686.49
Sewer Project Construction Fund - United National Bank	\$15,315.47
Sewer Operation & Maintenance Reserve - United National Bank	\$1,195.05
Special Sewer Construction - Larkmead - United National Bank	\$55.68
Revenue Fund - Wesbanco	\$1,369.22
Hopewell Project Construction Account - United National Bank	\$0.00
Hopewell Reserve Fund - United National Bank	\$0.00
Sewer Reserve Fund - United National Bank	\$4,334.20
Hopewell Savings (Tap Fees) - United National Bank	\$21,860.06
Prudential Securities Sewer Fund	\$0.00
Prudential Securities Water Fund	\$54,694.91
Series 1999 Sewerage Bonds Account	\$3,042.86
Hopewell Debt Service Reserve	271.39
Hopewell O&M Reserve Account	455.89
Transfer From Revenue to Operation & Maintenance Checking	\$79,000.00
Transfer From Revenue to Series 1999 Sewerage Account	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to Series 1999 Sewerage Bonds Account	\$0.00
Transfer From Water Project Construction Fund to O&M Checking	\$0.00
Transfer From Revenue to Sewer Project Construction Fund	\$0.00
Transfer From Revenue to Sewer Reserve Account	\$0.00
The following transfers were made to cover payroll since the last Board meeting:	
Transfer From Revenue to Operation & Maintenance Checking	\$15,000.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00
Transfer From Revenue to Operation & Maintenance Checking	\$0.00

**BUSINESS:** Prayer by Brian Arthur.

**FIRST ORDER OF BUSINESS:**

A) Election of officers:

Moved by Lee Johnson, seconded by Jim Smith that the officers for 2000 be as follows until an appointment has been made to take Charles Huffman's place. That being Jim Smith - Chairman, Lee Johnson - Secretary - Treasurer. Passed unanimously.

B) Jim Smith appointed Brian as Chaplain.

**SEWER PROJECT:**

A) The District needs to put together what we want on the plaque for the wastewater treatment plant. Jim has put together a beginning listing to see what your pleasure would be. The Board Approved with minor changes.

B) The District has received a letter from Robin Mayer requesting certain information under the Freedom of Information Act. Mr. Brown has responded to that request.

C) The District has received a letter from the Kiger's and Bailey's in Terra Rosa about the cost of getting service to their homes. This is in response to a request by John Moore of Burgess & Niple for the property owners to write the District since they are not pleased with the location of their sewer taps. They have copied in the Public Service Commission. Discussion of how the tap location was arrived at was held. It was decided to see what the Public Service Commission does.

D) Moved by Lee Johnson, seconded by Jim Smith that Change Orders No.'s 8 & 9 on Contract 98-8 be approved for Jim Smith to sign. Passed unanimously.

**SEWER PLANT SAMPLING & PHYSICAL CONDITION:**

A) Ron continues to work on maintenance of the plants and continues to use the Driamad unit for sludge removal.

B) The District has received the final results from Jim Wright concerning the sewer plant operations for the fourth quarter of 1999. There were 6 violations.

## DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what the field has been doing in the District:

- A) Installed 1 water taps since the last Board meeting. There are 2 water taps to be installed. This gives us 1 water tap for 2000 calendar year.
- B) Helped to get the generator ready for the Y2K year end changeover. Moved it around and checked to make sure it worked at both the water plant and the well field.
- C) Cleaned out the ditch at AJR.
- D) Checked for leaks.
- E) Repaired saddle leak in Pine Village and also repaired a main line leak on Route 95.
- F) Completed work orders, spotted lines, set meters.

## GENERAL BUSINESS:

- A) Approved previous Board meeting minutes.
- B) The District has received a letter from a lady who was upset that she was paying \$21.08 for water and sewer service but not using either. She was told that she could have the service discontinued. Discussion was held concerning the letter.
- C) Approved bills and signed checks.
- D) Request for Qualifications for Engineers was approved to be put out for the next water project that will take in Belleville, New England Ridge, Pleasant Hill, Wadesville, Etc. along with improvements within the existing District. The Board approved the advertisement.
- E) The Board needs to go into Executive Session. Pursuant to 6-9A-4 of the Open Governmental Statue, an executive session of the District's board is necessary to discuss the appointment, employment, retirement, promotion, demotion, disciplining, resignation, discharge, dismissal or compensation of any public officer or employee, or other personnel matters, or for the purpose of conducting a hearing on a complaint against a public officer or employee, unless such public officer or employee requests an open meeting and matters involving or affecting the purchase , sale or lease of property, advance construction planning, pending litigation, the investment of public funds or matters involving competition which, if made public, might adversely affect the financial or other interest of the state or any political subdivision.  
Moved by Lee Johnson, seconded by Jim Smith that the Board go into

Executive Session for discussion of matters recited above. Passed unanimously.

F) Moved by Lee Johnson, seconded by Jim Smith that the Board come out of Executive Session with no decisions having been made. Passed unanimously.

G) It was moved by Lee Johnson, seconded by Jim Smith that the District recommend both Dave Steele and Fred Hudgins as possible replacements for Charles Huffman. Passed unanimously.

H) Meeting Adjourned.

Lee Johnson APPROVED James E. Smith ATTESTED