

LUBECK PUBLIC SERVICE DISTRICT

MARCH 9, 2000

James E. Smith, Chairman
David Steele, Secretary
Lee Johnson, Treasurer

ATTENDING: Jim Smith, Lee Johnson, Dave Steele, Jim Cox, Brian Arthur, John Goodman, Phil Postlewait, Jr., Butch Parsons, Debbie Parsons

| NO. OF CUSTOMERS: | Section | | |
|-------------------|---------|----------------------------|--------------|
| | 1 | Lake Washington Road | 491 |
| | 2 | Lubeck | 408 |
| | 3 | Riverhill - Blenn. Heights | 383 |
| | 4 | DuPont Road | 295 |
| | 5 | Larkmead Road | 309 |
| | 6 | LMH - Homewood Road | 241 |
| | 7 | Washington Bottom | 355 |
| | 8 | New England Ridge | 304 |
| | 9 | Lubeck South | 310 |
| | 10 | Larkmead Area - Marrtown | 304 |
| | 11 | Route 68 South - Hopewell | 178 |
| | 12 | Mitchell's | 68 |
| | | Total Customers | 3,646 |

TREASURER'S REPORT:

| | |
|--------------------------------------------------------------|--------------|
| Revenue Fund - United National Bank | \$949.89 |
| Operations & Maintenance Fund - Wesbanco | \$13,980.98 |
| Security Deposits - One Valley Bank | \$0.00 |
| Operation & Maintenance Reserve - One Valley Bank | \$1,904.23 |
| Construction Reserve - One Valley Bank | \$3,941.83 |
| Water Reserve Fund - One Valley Bank | \$38,502.10 |
| Water Project Construction Fund - One Valley Bank | \$12,568.92 |
| Sewer Reserve Certificate of Deposit - United National Bank | \$6,686.49 |
| Sewer Project Construction Fund - United National Bank | \$15,338.08 |
| Sewer Operation & Maintenance Reserve - United National Bank | \$1,199.52 |
| Special Sewer Construction - Larkmead - United National Bank | \$55.76 |
| Revenue Fund - Wesbanco | \$1,371.47 |
| Hopewell Project Construction Account - United National Bank | \$0.00 |
| Hopewell Reserve Fund - United National Bank | \$0.00 |
| Sewer Reserve Fund - United National Bank | \$5,793.84 |
| Hopewell Savings (Tap Fees) - United National Bank | \$21,860.06 |
| Prudential Securities Sewer Fund | \$0.00 |
| Prudential Securities Water Fund | \$54,866.91 |
| Series 1999 Sewerage Bonds Account | \$155,523.70 |
| Hopewell Debt Service Reserve | \$814.05 |
| Hopewell O&M Reserve Account | \$1,367.23 |

| | |
|---------------------------------------------------------------|-------------|
| Transfer From Revenue to Operation & Maintenance Checking | \$61,000.00 |
| Transfer From Revenue to Water Reserve Account | \$2,155.00 |
| Transfer From Revenue to RUS O&M Reserve Account | \$455.67 |
| Transfer From Revenue to RUS Debt Service Reserve Account | \$271.33 |
| Transfer From Water Project Construction Fund to O&M Checking | \$0.00 |
| Transfer From Revenue to Sewer Project Construction Fund | \$0.00 |
| Transfer From Revenue to Sewer Reserve Account | \$492.53 |

The following transfers were made to cover payroll since the last Board meeting:

| | |
|-----------------------------------------------------------|-------------|
| Transfer From Revenue to Operation & Maintenance Checking | \$15,000.00 |
| Transfer From Revenue to Operation & Maintenance Checking | \$3,000.00 |
| Transfer From Revenue to Operation & Maintenance Checking | \$0.00 |

BUSINESS: Prayer by Brian Arthur.

- A) Moved by Dave Steele, seconded by Lee Johnson that the minutes of the Board meeting of February 24 and the Special Board meeting of March 7 be approved. Passed unanimously.

SEWER PROJECT:

- A) The Board needs to ratify the execution of Change Orders No. 3 through 9 for Contract 98-3. Moved by Lee Johnson, seconded by Dave Steele that the Change Orders be ratified. Passed unanimously.
- B) The Board needs to give Jim Smith permission to execute the Certificate of Substantial Completion for Contracts 98-6 & 98-9. Moved by Dave Steele, seconded by Lee Johnson that Jim Smith, Chairman, be authorized to sign the Certificate of Substantial Completion for Contracts 98-6 & 98-9. Passed unanimously.
- C) The District received a fax from the engineers. It was concerning the need for Pipe Plus to remove the manhole lids of those manholes located in drives, streets, or alleys to seal the riser rings. They are stating that they have sealed the manholes having gone through two inspections and to remove and seal these manholes they are going to charge \$52.50 per manhole. Jim has talked to Ron Schultz and he is going to call Scott Pierson and get back to us.
- D) Moved by Lee Johnson, seconded by Dave Steele that all Change Orders may be signed by any of the three Commissioners of the District and then ratified at the next regular Board meeting. Passed unanimously.

SEWER PLANT SAMPLING & PHYSICAL CONDITION:

- A) Ron and Mark continue to work on maintenance of the plants and continue to use the Driamad unit for sludge removal.
- B) The District has been working at Pahlhurst Plaza on a service line that had collapsed. When we started finding out where the line ran, it was found to be on the next door neighbors lot before going to the street. We are extending the main line and putting in a new service for the customer that will be located on his property. We need to consider whether the District should go after Mr. Steed for installing something quite contrary to the plans that were submitted to the State Health Department and Department of Environmental Protection to recover our expenses.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been doing in the District:

- A) Installed 1 water tap since the last Board meeting. There are 7 water taps to be installed. This gives us 4 water taps for 2000 calendar year.
- B) Did turn off.
- C) Completed work orders, spotted lines, etc.

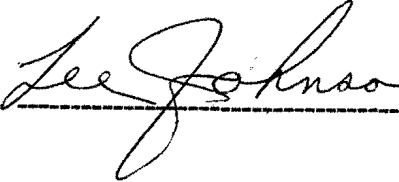
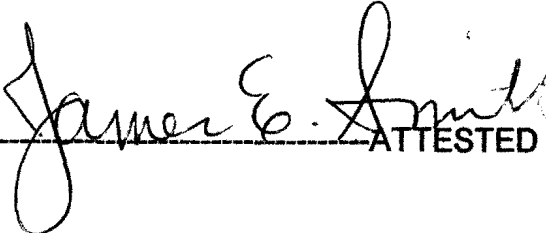
It was reported what Rod and Bill have been working on:

- A) February Water Pumped to System: 24,066,000 Gallons
Homewood Booster Station: 154,000 Gallons
New England Booster Station: 1,294,110 Gallons
High Water Usage and Day: 1,078,000 on 02/12
Low Water Usage and Day: 616,000 on 02/13
- B) Have experienced 25,000 gallon in overflows.

GENERAL BUSINESS:

- A) Moved by Dave Steele, seconded by Lee Johnson that Jim Smith be authorized to sign the agreement with the Department of Highways for the Relocation of the District's water utilities that are in the way of Corridor D. Jim Cox just today had a meeting with Benetec Engineers that are working on this to talk about the lines and what needed to be done to move them in the area of the first contract for Corridor D. Passed unanimously.
- B) Jim Cox requests that he be given permission to allow Geo One to complete the aerial photography for the water project that we are beginning. Geo One has given us a price of \$7,600 for flying the entire District and giving us a set of contact prints. They have also told us that we can make payment for this over a two month period. By doing this we will avoid a delay in getting mapping due to the trees coming out and having to wait until next winter to get this mapping completed. Moved by Dave Steele, seconded by Lee Johnson that Jim be allowed to have Geo One do the above work. Passed unanimously.

- C) Moved by Lee Johnson, seconded by Dave Steele that all bills be approved as reviewed by management and the Board, in addition all fund transfers as presented. Passed unanimously.
- D) The District received a Petition from potential water customers on County Routes 17/2, 17/3 and 9/16. It has a total of 31 homes listed on it with signatures from 22 of them.
- E) Meeting adjourned.

 APPROVED  ATTESTED